

Transferring to BC3?

1) Update Your School on FAFSA (Free Application for Federal Student Aid)

If you have a current FAFSA you will need to update the school so BC3 can receive the information.

- Go to: www.studentaid.gov & Login with your FSA ID and Password
 - Click on your FAFSA
 - Click “Edit” at the top right
 - Click “Add a School”
 - Click Search
 - The school will show at the bottom. Checkmark BC3 (Butler PA) and click Add, then click Next
 - Click Sign & Submit Tab at the top of the page
 - Review the changes and click Submit (Parents are also required to sign for dependent students)
 - Your Confirmation Page will display

BC3’s School Code is 003240

The Financial Aid Office will email you at your BC3 Email Account as soon as we download your FAFSA.

2) Update Your Federal Direct Loan

If you borrowed the Federal Direct Student Loan at your other college your MPN will be valid here after a few steps.

- Go to www.studentaid.gov and log in.
 - **Entrance Counseling**
 - If you have already completed Loan Entrance Counseling, hover over your name on the top right and select My Documents.
 - Drop down the menu and select Loan Counseling.
 - Drop down the most recent Sub/Unsub Entrance Counseling and click Notify Additional School.
 - Select BC3
 - If you have NEVER completed Loan Entrance Counseling, hover over “Loans and Grants” and select Loan Entrance Counseling.
 - Click Start next to I am an Undergraduate Student
 - Select BC3 and Continue through the quiz. This process will take about 20 minutes.
 - **Master Promissory Note (MPN)**
 - Hover over Loans and Grants and select Master Promissory Note (MPN)
 - Select the Undergraduate Loan (subsidized/unsubsidized loan) and complete the application for BC3.
- Register for at least 6 credits at BC3
- Check your BC3 Email Account regularly for the Loan Request Form; it must be submitted before your loan can be processed.
- Email your previous college financial aid office to cancel the spring disbursement of your loan there.

3) Update Your PA State Grant

- Go to <https://GrantUS.PHEAA.org>
 - This website is new, and as of October 2024 still limited access to students.

Questions?

Contact our office at 724-284-8509 or financialaid@bc3.edu
Monday – Friday, 8AM-4PM