



Dr. Nicholas C. Neupauer

TO: All College Staff

FROM: Nick Neupauer

DATE: February 5, 2024

SUBJECT: Discretionary Summer Holidays

Following are the discretionary summer holidays that, as President, I approved for summer 2024.

This replaces the Adjusted Operating Schedule (summer Fridays). Since these are listed as summer "holidays," employees will not be required to work additional hours to make up the time. I appreciate the Board of Trustees' support of this model as part of its commitment to a "work/life balance" for BC3 employees.

- Friday, June 7
- o Friday, June 14
- o Friday, June 21
- o Friday, June 28
- o Friday, July 5

<sup>\*</sup>Please note, the Discretionary Summer Holidays do not apply to the Maintenance, Shipping and Receiving Services and Custodial Employees.