

**Minutes of Regular Meeting
BCCC Board of Trustees**

June 19, 2024

BC3 @ Lawrence Crossing

Members Present	Ken DeFurio, William DiCuccio, Kim Geyer, Joe Kubit, Robi Lombardo, Gordon Marburger, Brian McCafferty, Scott MacDowell, Glenn Miller, Gail Paserba, Jennifer Pullar, Bruce Russell, Carmine Scotece, Joe Taylor, Nadine Tripodi
Members Absent	Vicki Hinterberger
Also Present	Megan Coval, Tina Fleeger, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Belinda Richardson, Julie Sheptak, Case Willoughby, Josh Novak, Amanda Fleming, Cheryl Cavaliero, Mike Hnath, Kristen Schooley, Irina Bucur- Butler Eagle
Call to Order	Mr. Kubit called the meeting to order at 12:30pm
Agenda	Ms. Paserba moved to accept the agenda. Motion carried.
Minutes	The minutes of the May 15, 2024, regular board meeting were accepted as presented.
Introduction of Guests	Ms. Jess Matonak introduced the guests.
Executive Sessions	An Executive Session was held from 12:40-1:15pm to discuss personnel matters.
Treasurer's Report	Jim Hrabosky reviewed the May 2024 Operating, Capital and Restricted Funds Budget Summaries. He also presented enrollment comparison reports for Summer 2023 and 2024. The treasurer's report was accepted as presented.
Public Comment	None
President's Report	Ms. Megan Coval reported on the following: <u>State Activities</u> The Governor, via Sen. Jay Costa and Rep. Peter Schweyer, introduced a bill representing a version of the Governor's Blueprint for Higher Education. <ul style="list-style-type: none">• It would create a state board, representing all education sectors and consist of 15 individuals• The board would be charged with direction, coordination and support across PA.• The board would make recommendations to the Governor and General Assembly• The board would create a funding formular and be responsible for a data collection system and creation of a new grant program. The GOP is creating a bill to address this as well.

The PA Commission for Community Colleges has been engaged in these conversations.

Community Colleges requested a 15% increase to capital funding and an 8% increase to the operating fund. Some grassroots work is being done in regard to the funding increases. That information will be sent to the board soon.

College Activities

A Summer Kickoff event was held for employees on Main Campus. Over 100 employees attended. Cabinet members staffed several picnic style games, and the day was well received.

BC3 was named a military-friendly college for the eighth time by Victory Media.

The BC3 @ LindenPointe building was put on the market June 1. The site will be open for fall classes as usual.

The BC3 @ Lawrence Crossing lease expires on June 30, 2025. Discussions continue about a new location. Fall enrollment is up 28 percent from this time last year for Fall 2024.

The Butler County Chamber of Commerce started a Women's Alliance. Fourteen BC3 women attended the first session. Trustee Gail Paserba was the speaker at the event.

BC3 administrators built 10 bicycles at the SWPA Build-a-Bike event recently.

Foundation Report

There are 157 scholarships available, with over 200 applications to date. The deadline to apply is July 1.

The annual Foundation golf outing is scheduled for August 2, at Olde Stonewall golf course.

The Pioneer Pursuit 5K is scheduled for September 14, on the Main Campus. Proceeds will benefit BC3 athletics.

The Foundation donated over \$31,000 to community partners through sponsorships this year.

Executive

No Report

Finance

Mr. McDowell reported the committee met on June 19, to discuss the budget/tuition policy, Insurance renewals and the Apporto Contract.

Motion 2024-2025 Budget

Mr. McDowell moved to approve the 2024-2025 budget as presented. Jim Hrabosky reviewed the budget assumptions used in developing the audit. Motion carried.

Resolution 24-05 Tuition Policy for Academic Year 2024-2025

Mr. McDowell moved to adopt the tuition policy for academic year 2024-2025 as follows:

Butler County residents:	\$135/credit hour
Non-sponsored PA residents	\$238/credit hour
Out-of-State residents	\$338/credit hour

Fees for other services will continue to be set by the Administration. Motion carried.

Motion 2024-2025 Insurance Renewals

Mr. McDowell moved to appoint Arthur J. Gallagher of Pittsburgh, PA, Mitchell Insurance, Inc. of Butler and C.W. Howard Insurance Agency, Inc. of Butler as brokers for insurance coverage as presented, totaling \$347,306. Motion carried.

Facilities

Mr. Miller reported the committee met on June 19, to review and discuss the construction bid for the exterior refurbishment of the STEM building on Main Campus. Motion carried.

Motion Apporto Software Agreement

Mr. McDowell moved to approve entering into a one-year Subscription Agreement with Apporto, In. of Santa Rosa, California, in the amount of \$30,300. Motion carried.

Personnel

Ms. Pullar reported the committee met this morning to discuss personnel matters and the Credit Card Marketing Policy. Wage increases for Administrators and Professional/Technical employees were also discussed.

Resolution 24-07- Credit Card Marketing Policy

Ms. Pullar moved to adopt the Credit Card Marketing Policy Resolution adopted.

Motion 2024-2025 Wage Increases for Administrators and Professional/Technical Employees

Ms. Pullar moved to approve authorizing the President to grant wage increases to Administrators and Professional/Technical Employees not to exceed three percent. Each year Administrators and Professional/Technical Employees must complete a performance review. If an employee starts their employment close to the start of a new fiscal year, there is no increase.

Motion carried.

Academic Assessment No Report

Quality Assessment Mr. Scotece moved to approve the College moving forward with changing Mars Area High School from an instructional site to an additional location through the Middle States Commission on Higher Education's substantive change process.
Motion Carried.

The Middle States Self-Evaluation full team visit will occur in March 2025.

Alumni Council No Report

Old Business None

New Business Motion 2024-2025 Election of Officers

Ms. Paserba moved to elect the officers that were nominated at the May 15, 2024, board meeting.

Chair:	Joe Kubit
Vice Chairman:	William DiCuccio
Treasurer:	Scott McDowell
Secretary:	Glenn Miller

Motion carried.

Adjournment The meeting adjourned at 2:03pm

*Respectfully Submitted,
Glenn T. Miller*