

**Minutes of Regular Meeting
BCCC Board of Trustees**

April 17, 2024

Ray D. Steffler Board Room, Main Campus

Members Present	Ken DeFurio-conference call, William DiCuccio, Kim Geyer, Joe Kubit, Robi Lombardo, Gordon Marburger, Brian McCafferty, Scott McDowell, Glenn Miller, Gail Paserba, Jennifer Pullar, Bruce Russell, Carmine Scotece, Nadine Tripodi
Members Absent	Vicki Hinterberger, Joe Taylor
Also Present	Megan Coval, Tina Fleeger, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Belinda Richardson, Julie Sheptak, Paula Crider, Bill Foley, Mike Hnath, Josh Novak, Marcia Ringeisen, Melinda Ripper, Kristen Schooley, Irina Bucur-Butler <i>Eagle</i>
Call to Order	Mr. Kubit called the meeting to order at 12:30 p.m.
Agenda	Ms. Paserba moved to accept the revised agenda to include minutes from two special meetings held on April 10 & 12, 2024. Motion Carried.
Minutes	-The minutes of the March 20, 2024, board meeting were accepted as presented. -The minutes of the April 10, 2024, special board meeting were accepted as presented. -The minutes of the April 12, 2024, special board meeting were accepted as presented.
Introduction of Guests	Jess Matonak introduced the guests.
Executive Session	An Executive Session was held from 12:33-12:55 p.m. to discuss personnel matters.
Treasurer's Report	Jim Hrabosky reviewed the March 2024 Operating, Capital, Restricted and Federal/State Grant Funds Budget Summaries. He also presented enrollment comparison reports for summer 2023 and 2024. The Treasurer's Report was accepted as presented. Jim thanked Jake Friel, the Finance staff and the Foundation office staff for all of their work as related to grants.
Public Comment	There were two requests for public comment: -Marcia Ringeisen, President of the BC3 Education Support Professionals, PSEA/NEA -Kristen Schooley, Vice-President of the BC3 Education Support Professionals, PSEA/NEA

They spoke in support of the Fact-Finder's Report issued on April 1, 2024, for Butler County Community College and Butler County Community College Education Support Professionals, PSEA/NEA.

President's Report

Dr. Neupauer reported on the following:

State and Federal Activities

- Meetings continue regarding the Governor's Blueprint for Higher Education.
- The annual meeting of the PA Commission for Community Colleges was held in Harrisburg on April 1 & 2.
- Dr. Neupauer served as moderator for Gov. Shapiro and Dr. Kate Shaw's presentation at the PA Commission's annual meeting.

College Activities

- Dr. Kate Shaw virtually addressed College employees during the Faculty Org meeting on April 9.
- Dr. Richardson is a member of the funding formula work group for the Governor's Blueprint for Higher Education. Dr. Neupauer thanked Dr. Richardson for her role on this work group.
- Pioneer Night was held on April 16, with 220 in attendance.
- Student Awards Day was held on March 26.
- The Graphic Design Tea is scheduled at BC3 @ Cranberry on May 3.
- The Nurses' Pinning Ceremony is scheduled for May 9.
- Commencement is scheduled for May 15. This will be a traditional ceremony in the Field House. Details will be sent to the trustees as the date nears.
- The Middle States Self-Study draft is moving along well. We are working with the Team Chair to secure a date for his fall 2024 visit.
- The Quality Assessment committee will meet prior to the board meeting on June 19, at BC3 @ Lawrence Crossing.
- The Facilities committee will meet on April 24, to discuss options for BC3 @ Lawrence Crossing and BC3 @ LindenPointe.
- Dr. Neupauer will be part of a presidential panel for the Council for the Study of Community Colleges' annual conference this weekend in Pittsburgh. One of the panelists is the president of Joliet Junior College, the first community college established in the U.S. in Joliet, IL, in 1901.

Executive

No report.

Finance

Mr. McDowell reported the committee met on April 10, and discussed the following:

1. 2024-25 budget assumptions include a nine percent increase in healthcare costs; current vacant positions and results of the discretionary cuts are starting to show; and discussions continue about relocating BC3 @ Lawrence Crossing.
2. Design Plus webpage management tool purchase requested by Communications and Marketing.
3. Securing an audio/lighting vendor for Commencement.
4. Maher Duessel CPAs contract extension.

Motion-Modern Campus Software Agreement

Mr. McDowell moved to approve entering into a Software Agreement with Modern Campus of Camarillo, CA, in the amount of \$50,000, for acquisition and implementation of the Design Library Plus system. Motion Carried.

Motion-Commencement Services

Mr. McDowell moved to approve entering into a professional services agreement with Graham Professional Sound and Video of Pittsburgh, PA, in the amount of \$28,000, for Commencement services including audio, video, lighting and livestreaming services. Motion Carried.

Motion-Auditing Services Extension, 2024-2025

Mr. McDowell moved to approve the extension of Maher Duessel CPAs' appointment as Butler County Community College's auditor through fiscal year ending June 30, 2025, for a fee of \$57,120 in 2024 and \$62,835 in 2025. Motion Carried.

Facilities

No report.

Personnel

Ms. Pullar reported the committee met this morning to discuss personnel matters, the president's evaluation and the notice of a nine percent increase in healthcare costs.

Resolution 24-02 Travis Timmons Sabbatical

Ms. Pullar moved to approve Travis Timmons' request for a one-semester sabbatical leave for spring 2026 for the purpose of research, writing and formal education at full pay in accordance with the Agreement by and between Butler County Community College and the Butler County Community College Education Association/PSEA/NEA. Motion Carried.

Resolution 24-03 Distance Education Student Policy

Ms. Pullar moved to adopt the Distance Education Student Policy as presented. Motion Carried.

Motion Fact-Finding Report

Ms. Pullar moved to reject the Fact-Finding Report issued on April 1, 2024, for Butler County Community College and Butler County Community College Education Support Professionals, PSEA/NEA. Motion Carried.

Academic Assessment No report.

Quality Assessment No report.

Foundation

Megan Coval reported on the following:
-Through a generous donation from the Paserba Family, the Dr. Robert L. Paserba Teaching and Learning lab will honor Dr. Paserba through the development of a dynamic environment where early childhood education

(Pre K-4) students can gain hands-on experience by creating settings in its simulated classroom and evaluating intended lesson-plan outcomes. We thank the Paserba Family for their extraordinary gift.

-Scholarship applications opened to all students on April 15, and will remain open until July 1, with 155 available scholarship opportunities. To date, 150 applications have been received. Last year the Foundation awarded over \$220,000 in private scholarships.

-The Pioneer Pantry provided 64 spring meal boxes the end of March.

-The Foundation's scholarship endowment portfolio recently totaled over \$10 million.

<u>Alumni Council</u>	No report.
Old Business	None
New Business	None
Adjournment	The meeting adjourned at 1:35 p.m.

Glenn T. Miller
Secretary