

**Minutes of Regular Meeting  
BCCC Board of Trustees**

**October 25, 2023**

**Ray D. Steffler Board Room, Main Campus**

- Members Present** William DiCuccio, Vicki Hinterberger, Joe Kubit, Gordon Marburger, Brian McCafferty, Scott McDowell, Gail Paserba, Jennifer Pullar, Bruce Russell, Carmine Scotece, Nadine Tripodi
- Members Absent** Ken DeFurio, Kim Geyer, Robi Lombardo, Glenn Miller, Joe Taylor
- Also Present** Megan Coval, Tina Fleeger, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Belinda Richardson, Julie Sheptak, Case Willoughby, Mike Hnath, Kristen Schooley, Melinda Ripper, Eddie Trizzino-*Butler Eagle*
- Call to Order** Mr. Kubit called the meeting to order at 12:30 p.m.
- Agenda** The agenda was accepted as presented.
- Minutes** The minutes of the September 20, 2023, board meeting were accepted as presented.
- Introduction of Guests** Jess Matonak introduced the guests.
- Treasurer's Report** Jim Hrabosky reviewed the September 2023 Operating, Capital, Restricted and Federal/State Grant Funds Budget Summaries. He also presented enrollment comparison reports for fall 2022 and 2023. The Treasurer's Report was accepted as presented.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:  
State and Federal Activities  
-We are still without our state operating allocation of \$2.3 million.  
-A Presidents' meeting was held in Hershey on October 19 & 20.  
-Dr. Neupauer attended a conference of the Community Colleges of Appalachia in Keyser, WV, on October 18-20. Dr. Neupauer is the current board chair of CCA.  
-Dr. Neupauer and Megan Coval met with Patrick Joyal, Southwest Region Director for Governor Shapiro, on October 17.  
College Activities  
-Several terrific events were held in September, celebrating the opening of the VKP Nursing and Allied Health Building.  
-Professional Day was held on October 3. Along with various speakers were sessions on Gen Ed, work/life balance, community college legal issues and an Educational Technology presentation.  
-A meeting was held with PSU Shenango on October 4, to discuss co-location.

- Dr. Neupauer visited BC3 @ Brockway on October 10 & 11. He met with students, faculty and staff, attended the open house event and an advisory board meeting.
- The annual Legacy Luncheon was held on October 14.
- The Accreditation Commission for Education in Nursing granted continuing accreditation to the Nursing program. The next evaluation is scheduled in spring 2031. Congratulations to Dr. Annear and the Nursing faculty and staff for this achievement.
- The PA State Board of Nursing pass rate for this year (10/01/22-9/30/23) for the BC3 RN program is 89.7 percent.
- Enrollment to date: headcount is down .61 percent and credits taken are down 1.36 percent
- A very successful open house was held on the Main Campus last night. Thank-you to all involved for the great work in coordinating the event.

**Executive**

No report.

**Finance**

Mr. McDowell reported the committee met on October 23. Dr. Neupauer and Jim Hrabosky reviewed the presentation that will be made to the Butler County Commissioners on October 26, for the annual budget request. The Employee Retention Tax Credit was also discussed and updates were provided on BC3 @ Lawrence Crossing and BC3 @ LindenPointe.

**Facilities**

No report.

**Executive Session**

An Executive Session was held from 12:48-1:30 p.m. to discuss personnel matters.

**Personnel**

No report.

**Academic Assessment**

Dr. Russell reported the committee met on October 19. Topics discussed:

- Progress on our Middle States reaccreditation is on-schedule and the work of our Steering committee and Work Groups has been exceptional.
- An informational Microsite was created to keep all staff and students updated with progress of our reaccreditation.
- Working Groups have been focused on each of their standards and responsibilities.
- Dr. Richardson, Dr. Kociela and Sharla Anke will attend the annual Middle States conference in December.
- Drs. Richardson, Zaginaylo, Novak and Willoughby are presenting at the conference.
- We have temporarily removed three programs from public view so that we can spend this academic year analyzing and determining their future viability. These programs are Applied Industrial Technology, Manufacturing with Advanced Technology and Robotics Technology.
- We received our letter from the Accreditation Commission for Education in Nursing, indicating our application for candidacy has been granted for the practical nursing program.

- Prompted by our work with Concordia, our faculty and deans worked on curriculum revisions to provide two LPN tracks for students. One track is designed to exclusively prepare students to move directly into employment. While the other track also prepares students for employment, it adds the additional bonus of articulating into our RN program.
- Our official PA State Board of Nursing pass rate for this year is 89.7 percent (10/1/22-9/30/23). We increased significantly from last year at 81.25 percent.
- With the retirement of Scott Campbell, the College hired Dr. Natacia Owens as a temporary part-time assignment for September-December.

**Quality Assessment** Mr. Scotece reported the committee did not meet, however, a meeting will be held in January.

**Foundation** Megan Coval reported on the following:

- Two very successful opening events were held for the VKP Nursing and Allied Health Building. Following the events, the Foundation was approached about additional donations for the building.
- The annual Oak Hills Luncheon was held on October 14, honoring scholarship donors and their recipients. The 2023 Distinguished Alumnae were also recognized. They are Ivory Dunlap and Dr. Shanea Clancy.
- The Week of Charitable Giving raised a record \$16,170, which included a \$7,500 donor match. All proceeds will go to the Pioneer Pantry.
- The annual Foundation golf outing, held on August 4, grossed \$110,000 and netted \$82,000.

**Alumni Council** No report.

**Old Business** None

**New Business** None

**Adjournment** The meeting adjourned at 1:40 p.m.

Brian McCafferty  
Secretary *pro temp*