

**Minutes of Regular Meeting
BCCC Board of Trustees**

September 20, 2023

Ray D. Steffler Board Room, Main Campus

Members Present	Ken DeFurio (via telephone), William DiCuccio, Kim Geyer, Vicki Hinterberger, Robi Lombardo (via telephone), Brian McCafferty, Scott McDowell, Glenn Miller, Gail Paserba, Jennifer Pullar, Bruce Russell, Carmine Scotece, Joe Taylor, Nadine Tripodi
Members Absent	Joe Kubit, Gordon Marburger
Also Present	Megan Coval, Tina Fleeger, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Belinda Richardson, Julie Sheptak, Case Willoughby, Cheryl Cavaliero, Kristen Schooley, Eddie Trizzino- <i>Butler Eagle</i>
Call to Order	Dr. DiCuccio called the meeting to order at 12:31 p.m.
Agenda	The revised agenda was accepted as presented.
Minutes	The minutes of the June 21, 2023, board meeting were accepted as presented.
Introduction of Guests	Jess Matonak introduced the guests.
Treasurer's Report	Jim Hrabosky reviewed the June and August 2023 Operating, Capital, Restricted and Federal/State Grant Funds Budget Summaries. He also presented enrollment comparison reports for fall 2022 and 2023. The Treasurer's Report was accepted as presented.
Public Comment	None
President's Report	Dr. Neupauer reported on the following: <u>State and Federal Activities</u> -Dr. Neupauer hosted Dr. Kate Shaw, PDE Deputy Secretary and Commissioner for Postsecondary and Higher Education, on August 31. <u>College Activities</u> -It was a good start to the fall semester. -The enrollment numbers continue to change as High School Programming numbers are not yet counted. The Riv-Ell program has 16 enrolled. BC3 @ Armstrong and online programs have seen increases in enrollment. The Early Pioneers program is going well. English as a Second Language has seen record enrollment. -Per Dr. Neupauer's convocation message about the budget deficit, we are not filling all vacancies. Discretionary funds were cut by 15 percent. This is not unique to BC3; it's nationwide since federal stimulus funding has expired. -The BC3/PSU colocation feasibility study made national news. The study continues to move forward.

-Our lease for BC3 @ Lawrence Crossing is up in June 2025. We are looking for alternatives for a smaller facility.

-Dr. Neupauer announced BC3 was recently ranked as the No. 1 community college in Pennsylvania for the ninth time since 2015. This ranking came from BestColleges.com.

Executive

No report.

Finance

Mr. McDowell reported the committee met on September 12, with representatives from Maher Duessel CPAs to discuss the timeline and scope of preparing the 2022-23 audit. Dr. Neupauer updated the committee on the state budget situation, the BC3/PSU feasibility study and the BC3 @ Lawrence Crossing lease. He and Jim Hrabosky also discussed Employee Retention Tax Credits and how/if it could apply to BC3.

Facilities

Mr. Miller reported the committee met today to discuss the following:

- Status of the VKP Nursing and Allied Health Building
- BC3 @ Lawrence Crossing
- BC3 @ LindenPointe
- Future Commencement plans
- STEM building exterior refurbishment
- Main Campus space utilization plans

Executive Session

An Executive Session was held from 1:04-1:23 p.m. to discuss personnel matters.

Personnel

Ms. Pullar reported as a result of the Executive Session, the following action items are presented.

Motion-Campus Police Department Independent Union Agreement

Ms. Pullar moved to approve the Butler County Community College Campus Police Department Independent Union Agreement effective July 1, 2023, through June 30, 2026. Motion Carried.

Motion-Maintenance, Shipping and Receiving Services and Custodial Employees Agreement

Ms. Pullar moved to approved the Butler County Community College Maintenance, Shipping and Receiving Services and Custodial Employees Agreement effective July 1, 2023, through June 30, 2024. Motion Carried.

Ms. Pullar expressed her appreciation on behalf of the entire Board to these two groups for their collaboration and efforts to bring about a successful settlement.

Academic Assessment No report.

Quality Assessment

Mr. Scotece reminded the trustees that at the June board meeting he reported there were plans during the summer for two trustees to work with the Governance, Leadership, and Administration Workgroup on the accreditation Self Study process, but they were unable due time

constraints and scheduling conflicts. The Quality Assessment committee will continue to serve as a member of the Steering Committee for the Self Study and keep the board informed as to its progress.

Foundation

Megan Coval reported on the following:

-Thanks to all who attended the Victor K. Phillips Nursing and Allied Health Building ribbon-cutting and donor event on September 16. VIP and community events are scheduled for this afternoon.

-The BC3/PSU feasibility study of potential colocation is in process. A final report is expected before the end of the calendar year.

-The "Week of Charitable Giving" was September 5-11. Up to \$7,500 of the total amount received will be matched by a donor. The proceeds will go to the Pioneer Pantry.

-The Foundation's annual golf outing netted approximately \$80,000. The proceeds will go toward the Foundation's unrestricted funds.

Alumni Council

No report.

Old Business

None

New Business

None

Executive Session

An Executive Session was held from 1:30-1:50 p.m. to discuss real estate and personnel matters.

Adjournment

The meeting adjourned at 1:50 p.m.

Glenn T. Miller
Secretary