

**Minutes of Regular Meeting  
BCCC Board of Trustees**

**April 19, 2023**

**Ray D. Steffler Board Room, Main Campus**

<b>Members Present</b>	William DiCuccio, Vicki Hinterberger, Joe Kubit, Robi Lombardo, Gordon Marburger, Brian McCafferty, Jennifer Pullar, Bruce Russell, Carmine Scotece, Nadine Tripodi
<b>Members Absent</b>	Ken DeFurio, Kim Geyer, Scott McDowell, Glenn Miller, Gail Paserba, Joe Taylor
<b>Also Present</b>	Megan Coval, Tina Fleeger, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Belinda Richardson, Julie Sheptak, Case Willoughby, Matt Miller, Melinda Ripper (at 1:45 p.m.)
<b>Call to Order</b>	Mr. Kubit called the meeting to order at 12:30 p.m.
<b>Introduction of Guests</b>	Jess Matonak introduced the guests.
<b>Agenda</b>	Dr. Russell moved to approve the agenda as presented. Motion Carried.
<b>Minutes</b>	The minutes of the March 15, 2023, board meeting were accepted as presented.
<b>Treasurer's Report</b>	Jim Hrabosky reviewed the March Operating, Capital, Restricted and Federal/State Grant Funds Budget Summaries. He also presented enrollment comparison reports for spring and summer 2022 and 2023. The Treasurer's Report was accepted as presented.
<b>Public Comment</b>	None
<b>President's Report</b>	Dr. Neupauer reported on the following: <u>State and Federal Activities</u> -Dr. Neupauer, Megan Coval, Dr. Josh Novak and three students will travel to Harrisburg to participate in the annual Community College Day on April 24. -The Governor's budget for 2023-24 includes a two percent increase for community colleges. This equals \$180,000 for BC3. The PA Commission for Community Colleges is requesting a 25 percent increase in operating funds and a 15 percent increase in capital funds. -Butler County Controller, Ben Holland, invited Dr. Neupauer and Jim Hrabosky to speak at a statewide County Controllers' meeting in State College on April 21. They made a presentation on the 2022 ransomware situation. <u>College Activities</u> -Student Awards Day was held on April 18. There were over 250 in attendance, recognizing students from all of our sites.

-On April 18, Dr. Neupauer attended the BC3 @ Cranberry advisory board meeting. Similar meetings will be held at BC3 @ Lawrence Crossing and BC3 @ LindenPointe on May 4.

-The Nurses Pinning ceremony is scheduled for May 11. Seventy-five students will participate. Dr. Paul McNulty, President of Grove City College, is the keynote speaker.

-The next board meeting is scheduled for May 17 at 11:00 a.m. in Lawson board room. Following the meeting, five outdoor Commencement ceremonies will be held, beginning at 1:00 p.m.

**Executive**

No report.

**Finance**

Jim Hrabosky reported the committee met this morning and discussed the following action items:

**Resolution 23-03, Insurance Claim for STEM Building**

Dr. DiCuccio moved to approve a proposal submitted by Tudi Mechanical Systems, of McKees Rocks, PA, for HVAC repairs to the Science and Technology Building at a cost of \$484,000. The proposal was submitted under the PA COSTARS purchasing program. Motion Carried.

**Resolution 23-04, Data Center Servers Purchase**

Dr. DiCuccio moved to approve a proposal submitted by A2U, a division of IntraSystems, of Wexford, PA, for the purchase of three data center servers and technical support for a period of sixty months at an amount not to exceed \$274,000. The proposal was submitted under the PA COSTARS purchasing program. Motion Carried.

**Resolution 23-05, IT Technical Support**

Dr. DiCuccio moved to approve a proposal submitted by A2U, a division of IntraSystems, of Wexford, PA, for the purchase of a backup solutions and technical support for a period of sixty months at an amount not to exceed \$191,000. Motion Carried

**Facilities**

Mr. McCafferty spoke about the ribbon-cutting at BC3 @ Armstrong on April 12. It is a spectacular building, bringing community pride to Ford City. The student speaker did a wonderful job. Kudos to all involved.

Brian Opitz reported the Nursing and Allied Health division is starting to pack for the move to the Victor K. Phillips Nursing and Allied Health Building. Furniture will be installed next week, followed by IT installation. Faculty will move in the week of May 22. The building will be ready for use on August 1. Thanks to Dottie Los of College Services for coordinating the move-in effort.

**Executive Session**

An Executive Session was held from 1:05-1:45 p.m. to discuss real estate and personnel matters.

**Personnel**

Ms. Pullar reported the committee met this morning to discuss personnel matters, with the following actions items resulting from the meeting:

Motion, Tenure

Dr. DiCuccio moved to grant tenure to the following faculty members:

Amy Gallagher  
Dr. David Gesicki  
Sherri Osborne

Motion Carried.

Motion, Advancement in Rank

Dr. DiCuccio moved to grant advancement in rank to the following faculty members:

To Assistant Professor

Kristine Allen  
Heather Darrington  
Ramin Hajave  
Kristine Kenny  
Aaron Schlott  
Jolene Stieb

To Associate Professor

Deb Kruger  
Lindsay Lanigan  
Annie Lindsay  
Travis Timmons

To Professor

Cheryl Cavaliero  
Stephen Mayfield  
Madhu Motha  
Dr. Amy Xin

Motion Carried.

**Academic Assessment** Dr. Russell reported a virtual meeting was held on April 11. Dean Ann McCandless made a presentation on 100 percent online programs. Thirteen online degree and certificate programs will be launched in fall 2023. Online student support services will also be available to the students. The launch has been communicated to students. Dr. Richardson also gave an update on the activity of the General Education Council.

**Quality Assessment** Mr. Scotece reported that a Self-Study Preparation meeting was held on April 5, with Dr. Anne Wahl, MSCHE accreditation liaison. She met with various BC3 stakeholders throughout the day, including the board of trustees. Dr. Wahl provided the trustees with an overview of MSCHE's mission. The purpose of the self-study is for an institution to be the best it can be, show it follows its mission and goals, and uses data and information to guide or inform changes that will lead to continuous improvement. Dr. Wahl reviewed BC3's self-study process beginning in fall 2022 through the team visit in spring 2025. A copy of Standard VII (governance, leadership and administration) was distributed to the trustees.

Dr. Wahl asked that the trustees study it prior to the team chair visit next fall to get a sense of the types of questions being asked and what data, evidence and information will demonstrate that BC3 is meeting this standard.

**Foundation**

Megan Coval reported on the following:

-The BC3 @ Armstrong ribbon-cutting was held on April 12, with 70 invited guests attending the ceremony. A community event followed, with many in attendance. Kudos to Mikayla Moretti, Director of Special Events, for coordinating this event.

-To date, \$6.7 million in gifts and pledges have been raised for the Victor K. Phillips Nursing and Allied Health Building project. A ribbon-cutting is scheduled for September 16, and a community event on September 20.

-The scholarship application process for the 2023-24 year opened on April 15 for all students, and remains open until July 1.

**Alumni Council**

No report.

**Old Business**

None

**New Business**

None

**Adjournment**

The meeting adjourned at 2:09 p.m.

Brian K. McCafferty  
Secretary *pro tem*