

**Minutes of Regular Meeting  
BCCC Board of Trustees**

**January 18, 2023**

**Ray D. Steffler Board Room, Main Campus**

<b>Members Present</b>	William DiCuccio, Kim Geyer, Vicki Hinterberger, Brian McCafferty, Scott McDowell, Glenn Miller, Gail Paserba, Jennifer Pullar, Bruce Russell (via telephone), Joe Taylor, Nadine Tripodi
<b>Members Absent</b>	Ken DeFurio, Joe Kubit, Robi Lombardo, Gordon Marburger, Carmine Scotece
<b>Also Present</b>	Megan Coval, Tina Fleeger, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Belinda Richardson, Julie Sheptak, Case Willoughby, Cheryl Cavaliero, Kristen Schooley, Eric Freehling- <i>Butler Eagle</i>
<b>Call to Order</b>	Dr. DiCuccio called the meeting to order at 12:30 p.m.
<b>Introduction of Guests</b>	Jess Matonak introduced the guests.
<b>Agenda</b>	The agenda was approved as presented.
<b>Minutes</b>	Ms. Paserba moved to accept the minutes of the December 7, 2022, board meeting. Motion Carried.
<b>Treasurer's Report</b>	Jim Hrabosky reviewed the December Operating, Capital, Restricted and Federal/State Grant Funds Budget Summaries. He also presented enrollment comparison reports for spring 2022 and 2023. The Treasurer's Report was accepted as presented.
<b>Public Comment</b>	None
<b>President's Report</b>	Dr. Neupauer reported on the following: <u>Local, State and Federal Activities</u> -Dr. Neupauer attended a virtual meeting of the Council of Presidents on January 9. -Dr. Neupauer and Megan Coval will attend the annual ACCT National Legislative Summit in Washington, DC, on February 5-8. Meetings with Reps. Mike Kelly and G.T. Thompson are scheduled. The PA Commission is scheduling meetings with Senators Casey and Fetterman on behalf of the Council of Presidents. -Thanks to Sen. Casey for getting \$500,000 in federal funds earmarked for the Victor K. Phillips Nursing and Allied Health Building. Our total funding for the project is \$18.2 million: \$11 million from the state, \$500,000 from the federal government \$6.7 million from private giving

College Activities

-Congratulations to the following trustees for their years of service to the Board of Trustees:

- 10 years of service – Scott McDowell
- 11 years of service – Jennifer Pullar
- 20 years of service – Gordon Marburger

-We had a normal start to the spring semester yesterday. A part-time faculty conference was held on January 10, and a Professional Day was held for full-time faculty on January 12.

-Much focus is on the Middle States Commission on Higher Education Self-Study. The number of MSCHE standards has gone from 14 to seven. Dr. Ryan Kociela and Ms. Laura Wiest are the Self-Study co-chairs. The Quality Assessment committee will play a role in the Self-Study as well as the Board as a whole. A QAC meeting is scheduled to discuss this on January 31. The MSCHE VP liaison is scheduled to visit BC3 on either April 4-5.

-We have been awarded a federal grant of \$850,000 through the Build Back Better, Project 3 grant, which we are involved in with the Southwestern PA Commission. This grant is funded through the Economic Development Administration and the SPC is our lead for the project. A very large part of this grant is focused on WFD. Our intent is to create a new electronics workforce training certificate. In addition to our WFD request, we have requested funds in this grant to support a targeted marketing and recruitment initiative that focuses on attracting students into the Robotics Technology associate’s degree program.

**Executive**

No report.

**Finance**

Mr. McDowell reported the committee met on January 6, to discuss a 2022-2023 rebudget and a change order from Right Electric for the Victor K. Phillips Nursing and Allied Health Building.

Motion-2022-23 Rebudget

Mr. McDowell moved to accept the 2022-23 rebudget as presented. Motion Carried.

Motion-Change Order, Victor K. Phillips Nursing and Allied Health Building Project

Mr. McDowell moved to approve a change order for Right Electric, Inc. for additional electrical work not to exceed \$37,875. Motion Carried.

**Facilities**

Brian Opitz reported on the following:

- The BC3 @ Armstrong project is winding down to a couple of weeks. Much final coordination work is going on. Furniture will be installed on February 13.
- The Victor K. Phillips Nursing and Allied Health Building project is on-schedule and in the 13<sup>th</sup> month of an 18-month project. The project will be complete in May 2023 and open for classes in August. There has been much contractor cooperation throughout.
- The Humanities/Social Sciences building demolition/renovation is 90 percent done. Furnishings and technology will be installed in April.

<b><u>Personnel</u></b>	No report.
<b><u>Academic Assessment</u></b>	No report.
<b><u>Quality Assessment</u></b>	No report.
<b><u>Foundation</u></b>	<p>Megan Coval reported on the following:</p> <ul style="list-style-type: none"> <li>-The employee annual campaign ran in December. Almost \$27,000 was committed by 60 donors. There are 12 new donors and 22 current donors increased their contributions.</li> <li>-Foundation staff processed over \$515,000 in year-end donations during the first week of January 2023.</li> <li>-Ribbon-cutting events for the Victor K. Phillips Nursing and Allied Health Building are scheduled for September 16 (a formal event) and September 20 (a community event).</li> <li>-Discussions are underway related to donor recognition and the naming of classrooms, offices and other key locations in the Victor K. Phillips Nursing and Allied Health Building.</li> </ul>
<b><u>Alumni Council</u></b>	No report.
<b>Old Business</b>	Please hold Wednesday, February 15, at 3:00 p.m. for the Accreditation Commission for Education in Nursing public meeting as part of their team visit. Details will be forthcoming as the date nears.
<b>New Business</b>	None
<b>Adjournment</b>	The meeting adjourned at 1:05 p.m.

Glenn T. Miller  
Secretary