

**Minutes of Regular Meeting  
BCCC Board of Trustees**

**April 20, 2022**

**Ray D. Steffler Board Room**

<b>Members Present</b>	Ken DeFurio, William DiCuccio, Vicki Hinterberger, Robi Lombardo, Gordon Marburger, Brian McCafferty, Scott McDowell, Glenn Miller, Gail Paserba, Jennifer Pullar (via telephone), Bruce Russell, Carmine Scotece (via telephone), Nadine Tripodi
<b>Members Absent</b>	Km Geyer, Joe Kubit, Joe Taylor
<b>Also Present</b>	Megan Coval, Tina Fleeger, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Belinda Richardson, Julie Sheptak, Case Willoughby, Ramin Hajave, Marcia Ringeisen, Eddie Trizzino- <i>Butler Eagle</i>
<b>Call to Order</b>	Dr. DiCuccio called the meeting to order at 12:30 p.m.
<b>Introduction of Guests</b>	Jess Matonak introduced the guests.
<b>Agenda</b>	The agenda was accepted as presented.
<b>Minutes</b>	The minutes of the March 16, 2022, board meeting were approved as written.
<b>Treasurer's Report</b>	Jim Hrabosky reviewed the March Operating, Capital, Restricted and Federal/State Grant Funds Budget Summaries as well as the enrollment comparison reports for spring 2021-2022 and summer 2021-2022. The Treasurer's Report was accepted as presented.
<b>Public Comment</b>	None
<b>President's Report</b>	<p>Dr. Neupauer reported on the following: <u>Local, State and Federal Activities</u></p> <ul style="list-style-type: none"><li>-Dr. Neupauer has been named to the State Board of Education Metrics Workgroup as part of the Master Planning for Higher Education process.</li><li>-The PA Commission for Community College's annual meeting was held on March 28, with Community College Day on March 29. Dr. Neupauer and Megan Coval visited with legislators to advocate for increases in operating and capital funding as well as dual enrollment.</li><li>-Dr. Neupauer and Megan Coval also had specific meetings related to the BC3 @ Armstrong project.</li><li>-Chairman Kubit and Dr. Neupauer made a presentation on crisis management and communication at the ACCT Governance Institute at the Community College of Philadelphia on March 25.</li><li>-On April 12, staffers from Senator Casey's office visited Main Campus and met with Dr. Neupauer and Megan Coval.</li></ul>

### College Activities

- Dr. Neupauer acknowledged the passing of Janice Phillips Larrick. She was a great lady. We were fortunate to properly recognize her during the Groundbreaking Ceremony of the Victor K. Phillips Nursing and Allied Health Building this past fall. We continue to receive gifts in her memory.
- Dr. Neupauer spoke at a membership meeting of the Ford City Business and Professional Association on April 1. Thanks to Mr. McDowell for attending.
- College representatives recently met with members of the Hillman Foundation about the BC3 @ Armstrong project.
- Work on a new strategic plan continues. The goal is for board approval in June.
- An outdoor commencement will be held on May 18. There will be five walk-through ceremonies beginning at 1:00 p.m.
- The next board meeting will be held on May 18, at 11:00 a.m. in Lawson board room. Trustees may observe the commencement ceremony afterwards. There will not be a stage party nor will academic regalia be needed.
- BC3 has been named a Military Friendly College by Victory for the seventh time.
- The Nurses' Pinning ceremony is scheduled for May 12, at 4:30 p.m. in the Succop Theater. Let Julie know if you're interested in attending.
- Welcome back to Dr. Belinda Richardson. It's good to see her on-campus again.

### Executive

#### Resolution 22-08, Ratification of Application for State Assistance for Construction of Community College Facilities

Mr. McDowell moved to ratify the action taken by the Executive Committee on April 8, 2022, to approve the submission of a PA Dept. of Education application for state assistance for construction of community college facilities to include: Victor K. Philips Nursing and Allied Health Building/South Campus Improvements. The estimated project cost is \$3,500,000. Motion Carried.

#### Resolution 22-09, Ratification of Application for State Assistance for BC3 @ Armstrong Furniture and Equipment

Mr. McDowell moved to ratify the action taken by the Executive Committee on April 8, 2022, to approve the submission of a PA Dept. of Education application for state assistance for construction of community college facilities to include: BC3 @ Armstrong County acquisition of furniture, technology and instructional equipment. The estimated project cost is \$800,000. Motion Carried.

#### Resolution 22-10, Farmers National Bank Loan

Mr. McDowell moved to approve a commitment letter from Farmers National Bank for the amount of \$3,500,000 to finance the construction of the Victor K. Phillips Nursing and Allied Health Building and to permit Jim Hrabosky to execute the commitment letter, securing the interest rate that was offered. Motion Carried

#### Resolution 22-11, Ratification of Testing and Inspection Services for the BC3 South Campus Project, Phase II

Mr. McDowell moved to ratify the action taken by the Executive committee on April 8, 2022, to approve a proposal submitted by Construction Engineering Consultants, Inc. of Pittsburgh, PA, in the amount of \$26,000. Motion Carried.

Resolution 22-12, Ratification of Main Campus HVAC Renovations/LED Lighting Upgrade

Mr. McDowell moved to ratify the action taken by the Executive committee on April 8, 2022, to award the proposals as presented to Tudi Mechanical Systems, of McKees Rocks, PA, for a total proposal amount of \$850,230.

The four priority projects are:

1. New cooling system in Humanities/Education building
2. New boiler system in Founders Hall/Business & Health Professions
3. Replace AC unit in Public Safety
4. Lighting systems in the Science and Technology building

Motion Carried.

Resolution 22-13, BC3 @ Armstrong Facility Lease.

Mr. McDowell moved to approve the lease agreement between the College and the Nonprofit Development Corporation, Inc. for a facility in Ford City, Armstrong County, for the operation of an additional location of Butler County Community College and related educational facilities. Motion Carried.

**Finance**

No report.

**Facilities**

Brian Opitz gave an update on the BC3 @ Armstrong and the Victor K. Phillips Nursing and Allied Health Building projects. These projects are running simultaneously. We are tenants at BC3 @ Armstrong. The project is expected to be completed in January 2023, with a mid-semester move-in. BC3 owns the Victor K. Phillips Nursing and Allied Health Building. The project is expected to be completed in May 2023.

**Executive Session**

An executive session was held from 1:08-1:52 p.m. to discuss personnel-related matters.

**Personnel**

Ms. Pullar reported the committee met today to discuss advancement in rank, tenure, a sabbatical request, faculty negotiations and personnel matters.

Tenure

Mr. Marburger moved the following faculty members receive tenure: Kristine Allen, Heather Darrington, Annie Lindsay and Aaron Schlott. Motion Carried.

Advancement in Rank

Mr. Marburger moved the following faculty members receive advancement in rank: Melissa Griffie to Assistant Professor  
Sherri Mack, Jean Shumway and Karen Stubenbort to Professor  
Motion Carried.

Sabbatical

Mr. Marburger moved to approve a one-semester sabbatical leave for fall 2022 for the purpose of restoration of health at full pay to Lorri Shuber. Motion Carried.

**Academic Assessment** Dr. Russell reported the committee met on April 7, to discuss the five-year reviews of the CIS Networking and Cybersecurity Program and the Mathematics Program. The committee recommends the continuation of both programs.

**Quality Assessment** -Dr. Neupauer reported the committee is ready to receive the draft of the new 2022-2027 strategic plan. A meeting will be held within the month and will be presented to the board for approval in June.

**Foundation** Megan Coval reported on the following:  
-There are 148 scholarships available to students for the upcoming 2022-2023 academic year. Seven of the scholarships are new. Last year the Foundation awarded \$238,000 in scholarships.  
-In March, the Foundation processed \$220,000 in gifts for the Victor K. Phillips Nursing and Allied Health Building. This includes an estate gift in memory of Janice Phillips Larrick and additional donations.  
-The Pioneer Pantry entered into a partnership with the Greater Pittsburgh Community Food Bank. This allows us the opportunity to receive free produce and purchase items wholesale. Grants to purchase new equipment and resources for the pantry are also available through this partnership.  
-The Pioneer Pantry distributed 35 spring boxes to students last week.

**Alumni Council** No report.

**Old Business** None

**New Business** None

**Adjournment** The meeting adjourned at 2:15 p.m.

Glenn Miller  
Secretary