

**Minutes of Regular Meeting
BCCC Board of Trustees**

December 7, 2022

Ray D. Steffler Board Room, Main Campus

- Members Present** Ken DeFurio, William DiCuccio, Kim Geyer, Vicki Hinterberger, Robi Lombardo, Gordon Marburger, Brian McCafferty, Scott McDowell, Glenn Miller, Gail Paserba, Jennifer Pullar, Bruce Russell, Carmine Scotece, Joe Taylor, Nadine Tripodi
- Members Absent** Joe Kubit
- Also Present** Megan Coval, Tina Fleeger, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Julie Sheptak, Case Willoughby, Mike Hnath, Jake Friel, Marcia Ringeisen, Nichol Zaginaylo, Sara Reed of Maher Duessel CPAs and Eddie Trizzino-*Butler Eagle*
- Call to Order** Dr. DiCuccio called the meeting to order at 12:30 p.m.
- Introduction of Guests** Jess Matonak introduced the guests.
- Agenda** Ms. Paserba moved to accept the agenda. Motion Carried.
- Minutes** The minutes of the October 19, 2022, board meeting were approved as written.
- Treasurer's Report** Sara Reed of Maher Duessel CPAs presented an overview of the 2021-2022 audit. A detailed review was presented to the Finance committee on November 15, 2022. The audit received an unmodified opinion which is the best result. Jim Hrabosky thanked Jake Friel, JoEllen Shever, Financial Aid and HR for their work in providing information for the auditors. Preparing an audit is a five-month process.
- Jim Hrabosky reviewed the October Operating, Capital, Restricted and Federal/State Grant Funds Budget Summaries. He also presented enrollment comparison reports for fall 2021-2022 and for spring 2022-2023. The Treasurer's Report was accepted as presented.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
Local, State and Federal Activities
-Dr. Neupauer attended a meeting of the Council of Presidents in Harrisburg on October 20-21.
-On November 17, Ms. Tripodi joined Dr. Neupauer on the annual statewide trustee Zoom meeting.

- Dr. Neupauer attended the fall conference of the Community Colleges of Appalachia at Hocking College on November 2-4. He made a presentation on Crisis Communication.
- The annual budget presentation was made to the County Commissioners on November 1.
- Dr. Neupauer and Jim Hrabosky spoke to the County Commissioners as part of the County Opiate Settlement on November 16.
- Dr. Neupauer, Brian Opitz and Megan Coval attended a reception honoring Senator Joe Pittman on December 8.
- Dr. Richardson, along with Middle States Self-Study co-chairs, Sharla Anke and Ryan Kociela, are in Philadelphia today, attending a Middle States conference.
- The Quality Assessment committee will be part of the Middle States Self-Study Steering committee.

College Activities

- On November 14, Dr. Neupauer met with members of the American Council for Business Schools and Programs as part of the reaccreditation of our Business program.
- The Nursing program is in process of reaccreditation. Members of the Accreditation Commission for Education in Nursing will visit the College on February 14-16. The visit includes a meeting with those responsible for governance. We will send the trustees details once the meeting is confirmed.
- An Athletics Review committee was recently created. Mr. Lombardo is part of the committee. Thanks to Mr. Lombardo for his help.
- Dr. Willoughby was appointed to the National Association of Student Personnel Administrators' James E. Scott Academy Board.
- The employee holiday lunch was held on December 1, with 178 attending. There has not been a lunch since 2019. It was a great event and thanks to Dr. Russell and Commissioners Boozel and Osche for attending.
- We were saddened to learn of the passing of Chuck Dunaway on November 11. He built the BC3 athletic program from the ground up. Chuck was an advocate for women's sports long before Title IX existed.
- Professor Chris Calhoun was a keynote speaker in Sydney, Australia, at the National Flood Rescue Symposium.
- A tour of the BC3 @ Armstrong construction site was recently held for the Armstrong County Board of Commissioners. Thanks to Trustee McDowell also attending.

Executive

No report.

Finance

Mr. McDowell reported the committee met on October 27, to review the county budget presentation and hear an update on additional funding for the BC3 @ Armstrong project.

The committee also met on November 15, to review the 2021-2022 audit with representatives from Maher Duessel, CPAs.

Motion-2021-2022 Audit

Mr. McDowell moved to accept the 2021-2022 audit as prepared by Maher Duessel, CPAs. Motion Carried.

Facilities

Brian Opitz reported on the following:

- The BC3 @ Armstrong project continues to be on-schedule for completion the end of January. Move-in will be the week of March 13, with a mid-semester opening.
- The Victor K. Phillips Nursing and Allied Health Building project is also on-schedule. It will be completed in May and open on August 1, 2023.
- The Social Sciences building renovation will be completed in February.

Executive Session

An executive session was held from 1:10-2:20 p.m. to discuss personnel-related matters.

Personnel

Motion-Butler County Community College Education Association/PSEA/NEA

Dr. DiCuccio moved to approve the collective bargaining agreement by and between the Butler County Community College Education Association/PSEA/NEA and the College effective July 1, 2022, through June 30, 2025. Motion Carried.

Resolution 22-23-Joy Walsh Sabbatical

Dr. DiCuccio moved to grant Joy Walsh a one-semester sabbatical leave for spring 2023 for the purpose of restoration of health at full pay in accordance with the Agreement by and between Butler County Community College and the Butler County Community College Education Association/PSEA/NEA. Motion Carried.

Academic Assessment

No report

Quality Assessment

No report.

Foundation

Megan Coval reported on the following:

- The Foundation’s recent audit received an unmodified opinion for 2021-2022, by Maher Duessel CPAs. Thank-you to Lynn Ismail for her work on this.
- The employee annual campaign kicked off in late November.
- Mikayla Moretti, Director of Special Events, was named Butler Downtown’s 2022 Volunteer of the Year.
- As of early October, the Foundation raised nearly \$6.6 million in private donations for the Victor K. Phillips Nursing and Allied Health Building. Support continues to be received. Donor recognition and naming are being discussed.
- The Pioneer Food Pantry recently received a \$10,000 grant from the Greater Pittsburgh Community Food Bank.
- The raffle baskets from the employee holiday lunch raised \$1,720 for the Pioneer Food Pantry.

Alumni Council

No report.

Old Business

None

New Business

None

Adjournment

The meeting adjourned at 2:30 p.m.

Glenn T. Miller
Secretary