

**Minutes of Regular Meeting
BCCC Board of Trustees**

June 15, 2022

BC3 @ Lawrence Crossing

- Members Present** Ken DeFurio, William DiCuccio, Kim Geyer, Vicki Hinterberger (via telephone), Joe Kubit, Robi Lombardo, Gordon Marburger, Brian McCafferty, Scott McDowell, Glenn Miller, Gail Paserba, Jennifer Pullar, Bruce Russell, Carmine Scotece, Nadine Tripodi
- Members Absent** Joe Taylor
- Also Present** Megan Coval, Tina Fleeger, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Belinda Richardson, Julie Sheptak, Case Willoughby
- Call to Order** Mr. Kubit called the meeting to order at 12:33 p.m.
- Introduction of Guests** Jess Matonak introduced the guests.
- Agenda** The agenda was accepted as presented.
- Minutes** The minutes of the May 18, 2022, board meeting were approved as written.
- Treasurer's Report** Jim Hrabosky reviewed the May Operating, Capital, Restricted and Federal/State Grant Funds Budget Summaries as well as the enrollment comparison reports for summer and fall 2021-2022. The Treasurer's Report was accepted as presented.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
Local, State and Federal Activities
-The state budget is expected to include a five percent increase for community colleges. The presidents are hoping to get at least that amount and possibly up to seven-and one-half percent.
-The annual all-trustee meeting hosted by the PA Commission for Community Colleges is scheduled for Thursday, November 17, from 6:00-7:30 p.m. An opportunity to meet the candidates is included in the agenda. This will be a virtual meeting.
College Activities
-Approximately half of the estate of Tim Shaffer is bequeathed to BC3. His scholarship in memory of his brother will receive some of the funds and his parents will be honored with the creation of a new scholarship.
-The Foundation continues to receive gifts for the Victor K. Phillips Nursing and Allied Health Building. We are working with Senator Pittman for additional state funding for BC3 @ Armstrong as well.

- We are working with Penn Highlands Healthcare in DuBois to offer a nursing program. A Memorandum of Understanding was created to enter into an agreement similar to that of Concordia. Penn Highlands Healthcare will provide \$300,000 for operating use.
- The May 18, Commencement ceremony was a very successful event.
- A Celebration of Life honoring Jean Purvis was held in Founders Hall on June 8. It was a very nice event.
- Congratulations to coach Bill Miller and the BC3 golf team. They finished the season ranked sixth in the NJCAA.

Executive

No report.

Finance

Mr. McDowell reported the committee met on June 8, resulting in the following actions:

Resolution 22-18 Water Bottle Filling Stations

Mr. McDowell moved to accept the proposal from Tudi Mechanical Systems, of McKees Rocks, PA, via the PA COSTARS purchasing program, for the installation of water bottle filling stations on the Main Campus and BC3 @ Cranberry for a total amount of \$34,975. Motion Carried.

Resolution 22-19 Exterior Stairways Construction Bid

Mr. McDowell moved to award the bid of \$398,000 to R.A. Glancy & Sons, Inc. of Gibsonia, PA, for general construction of the exterior stairway improvement project on the Main Campus. Motion Carried.

Resolution 22-20 Tuition Policy for Academic Year 2022-2023

Mr. McDowell moved to adopt the tuition policy for academic year 2022-2023 as follows:

Butler County residents	\$125/credit hour
Non-sponsored PA residents	\$228/credit hour
Out-of-state residents	\$328/credit hour

Motion Carried.

Motion-Auditing Services Extension

Mr. McDowell moved to approve the extension of Maher Duessel CPAs' appointment as auditor through June 30, 2023, for a fee of \$40,150 in 2022 and \$41,150 in 2023. Motion Carried.

Motion-Insurance Renewals for 2022-2023

Mr. McDowell moved to appoint Arthur J. Gallagher of Pittsburgh, PA, Mitchell Insurance, Inc. of Butler, PA and C.W. Howard Insurance Agency, Inc. of Butler, PA, as brokers for insurance coverage as presented, totaling \$247,253. Motion Carried.

Motion-Budget for Fiscal Year 2022-2023

Mr. McDowell moved to approve the 2022-2023 budget as presented. Motion Carried.

Facilities

Brian Opitz reported on the following:

- The Victor K. Phillips Nursing and Allied Health Building is on-schedule.
- The Social Sciences building demolition is going well.
- The BC3 @ Armstrong project has been a positive experience.

Executive Session

An executive session was held from 1:30-2:00 p.m. to discuss personnel-related matters.

Personnel

Mr. Scotece reported the committee met today resulting in the following actions:

Motion-Health Care Stipend

Ms. Pullar moved to approve a one-time \$300 stipend for full-time Administrators and Professional/Technical employees, Secretarial/Clerical employees and Campus Police Department employees to help offset a rise in health care contributions. Motion Carried.

Motion-Rolling of Presidential Executive Employment Agreement

Ms. Pullar moved to approve the rolling of Dr. Nicholas C. Neupauer’s Executive Employment Agreement as President of Butler County Community College. His appointment as President shall be extended through June 30, 2026. Motion Carried.

Academic Assessment

No report.

Quality Assessment

-Mr. Scotece reported the committee met on May 26, with Dr. Neupauer and Dean Sharla Anke, to review the proposed 2022-2027 Strategic Plan, the 2021-2022 mid-year update of the 2017-2022 Strategic Plan and the BC3 @ Armstrong Substantive Change document. Mr. Scotece thanked all involved for their participation in creating the strategic plan. Dr. Neupauer thanked the QAC committee members for their tremendous input.

Motion-Strategic Plan 2022-2027

Mr. Scotece moved to accept the Strategic Plan 2022-2027 as presented. Motion Carried.

Foundation

Megan Coval reported on the following:

Victor K. Phillips Nursing and Allied Health Building

Recently the \$6 million-dollar mark in funds raised was achieved, with the current total near \$6.1 million. We are beginning discussions related to donor recognition and the naming of classrooms, offices and other key locations.

Scholarship Update

On May 18, 503 students graduated from BC3 and 84 of those students received at least one BC3 scholarship (approximately 17 percent of graduates—the highest percentage of students receiving a scholarship to date). The scholarship application for academic year 2022-2023 closes on July 1. The Foundation is giving \$250 per student in the Early Pioneer Program

Alumni Council

No report.

Old Business

None

New Business

Motion, 2022-2023 Board Meeting Dates

Dr. DiCuccio moved to approve the 2022-2023 board meeting dates as presented:

Wednesday, September 21, 2022

Wednesday, October 19, 2022

Wednesday, December 7, 2022

Wednesday, January 18, 2023

Wednesday, March 15, 2023

Wednesday, April 19, 2023

Wednesday, May 17, 2023

Wednesday, June 21, 2023 at BC3 @ Armstrong

Motion Carried.

Motion, 2022-2023 Election of Officers

Mr. McCafferty moved to elect the slate of officers as presented:

Chair Joe Kubit

Vice Chair William DiCuccio

Secretary Glenn Miller

Treasurer Scott McDowell

Motion Carried.

Adjournment

The meeting adjourned at 2:15 p.m.

Glenn Miller
Secretary