

**Minutes of Regular Meeting
BCCC Board of Trustees**

**December 8, 2021
GoToMeeting**

- Members Present** Ken DeFurio, William DiCuccio, Kim Geyer, Vicki Hinterberger, Joe Kubit, Robi Lombardo, Gordon Marburger, Brian McCafferty, Scott McDowell, Glenn Miller, Gail Paserba, Jennifer Pullar, Bruce Russell, Carmine Scotece, Joe Taylor, Nadine Tripodi
- Also Present** Megan Coval, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Belinda Richardson, Julie Sheptak, Case Willoughby, Jake Friel, Marcia Ringeisen, Travis Timmons and Betsy Krisher & Sara Reed of Maher Duessel CPAs
- Call to Order** Mr. Kubit called the meeting to order at 12:30 p.m.
- Introduction of Guests** Dr. Neupauer introduced the guests.
- Agenda** Dr. DiCuccio moved to approve the agenda. Motion Carried.
- Minutes** The minutes of the October 20, 2021, board meeting were approved as written.
- Treasurer's Report** Betsy Krisher and Sara Reed of Maher Duessel CPAs presented the 2020-21 proposed audit.
- Jim Hrabosky reviewed the October Operating, Capital, Restricted and Federal/State Grant Funds Budget Summaries as well as the enrollment comparison reports for fall 2020 and 2021 and for spring 2021 and 2022. The Treasurer's Report was accepted as presented.
Motion Carried.
- President's Report** Dr. Neupauer reported on the following:
Local, State and Federal Activities
-The PA Commission hosted a virtual all-trustee meeting on November 18. They discussed federal opportunities and updates were also provided. Ms. Pullar and Dr. Neupauer participated.
--The annual budget presentation was made to the County Commissioners on November 10. Participants were Dr. DiCuccio, Mr. Kubit, Ms. Tripodi, Jim Hrabosky and Dr. Neupauer.
College Activities
-On the topic of the ransomware situation, Dr. Neupauer said BC3 balances a lot of stakeholders and our most important, of course, is always our students. But we also had to take into greater consideration our external stakeholders, including media.

-College Within the High School experienced the highest enrollment in the 24-year history of the program. There are 654 seats taken this semester. This enrollment includes the Early College Pioneer program with the Butler Area School District.

-The Women's Volleyball team finished sixth in the National Junior College Athletic Association D-III championships in Rochester, MN. The team finished the year 18-3.

-BC3 earned a silver seal from the PA Dept. of State for the 2021 Campus Voting Challenge. Our rate was 68.3 percent compared to 66 percent for all institutions and 56 percent for associate degree institutions.

Public Comment None

Executive No report.

Finance Mr. McDowell reported in addition to reviewing the 2020-21 draft audit with Maher Duessel CPAs on November 17, the committee also discussed the results of a recent PA Higher Education Assistance Agency program review audit. Mr. McDowell thanked the Finance department staff for all of the hours they put into the audit.

Motion-2020-2021 Financial Statements

Mr. McDowell moved to accept the 2020-2021 Financial Statements as prepared by Maher Duessel CPAs. Motion Carried.

Facilities Mr. Miller reported the committee met on November 23, to review construction bids received on November 12, for the Victor K. Phillips Nursing and Allied Health Building, with the bids below. He said due to supply chain issues, numbers came in strong.

Resolution 21-04 General Construction Bid

Mr. McCafferty moved to award the general construction bid to R.A. Glancy & Sons, Inc. of Gibsonia, PA:

- Base bid in the amount of: \$9,990,000
- Alternate #2, which is a deduct in the amount of: (\$ 126,360)
- Alternate #4, which is a deduct in the amount of: (\$ 75,000)
- Alternate #6, which is a deduct in the amount of: (\$ 105,987)
- For a total bid amount of: \$9,682,653

Motion Carried.

Resolution 21-05 Mechanical Construction Bid

Mr. McCafferty moved to award the mechanical construction bid to First American Industries, Inc. of Pittsburgh, PA:

- Base bid in the amount of: \$2,830,000
- Alternate #6, which is a deduct of: (\$5,000)
- For a total bid amount of: \$2,825,000

Motion Carried.

Resolution 21-06 Electrical Construction Bid

Mr. Miller moved to award the electrical construction bid to Right Electric, Inc. of Butler, PA:

- Base bid in the amount of: \$1,389,369
- Alternate #6, which is a deduct of: (\$2,500)
- Alternate #8, which is a deduct of: (\$80,000)
- For a total bid amount of: \$1,306,869

Motion Carried.

Resolution 21-07 Plumbing Construction Bid

Mr. Miller moved to award the plumbing construction bid to Enders Plumbing & Heating Company of Kittanning, PA:

- Base bid in the amount of: \$666,000
- Alternate #6, which is a deduct of: (\$500)
- For a total bid amount of: \$665,500

Motion Carried.

Resolution 21-08 Fire Protection Bid

Mr. Miller moved to award the fire protection bid to J&J Fire Protection Company, Inc. of Butler, PA:

- Base bid in the amount of: \$183,000

Motion Carried.

Personnel

Ms. Pullar reported the committee met today to discuss contemporary workplace opportunities, the trustee refresher as proposed by the Quality Assessment committee and personnel matters.

Academic Assessment Dr. Russell reported the committee met today with Dr. Richardson, Sharla Anke and Scott Campbell. Discussion items included updates on:

1. General education and assessment cycle
2. Middle States
3. Developmental Education

There was also a discussion about program review recommendations.

Quality Assessment No report.

Foundation Megan Coval reported on the following:

- The Foundation received an “unmodified” clean audit opinion for fiscal year 2020-21.
- Trustees and Foundation board members will receive a letter requesting they consider a donation to BC3 prior to year’s end.
- Over \$2,000 was raise for the Pioneer Pantry through the Week of Charitable Giving in September.
- The Pioneer Pantry started a monthly newsletter.
- The BC3 Food Security Team and Foundation are joining the College and University Food Bank Alliance, as well as exploring a partnership with the Greater Pittsburgh Community Food Bank.
- The Pioneer Pantry provided 45 turkey dinners to students for Thanksgiving. Holiday meals will also be provided.
- A donor engagement reception is planned for February 2, in Bonita Springs, FL. The last event, held in 2016, had 75 attendees.
- Marie Bellis, Institutional Assessment secretary, won the Home for the Holidays raffle. There was \$7,000 in tickets sold. The proceeds will benefit the Alumni Legacy Scholarship and BC3 students.

Alumni Council No report.

Old Business None

New Business On behalf of the board of trustees, Mr. Kubit thanked the IT staff for their extraordinary effort during the ransomware situation. They are very skillful professionals.

Adjournment The meeting adjourned at 1:35 p.m.

Glenn Miller
Secretary