

**Minutes of Regular Meeting
BCCC Board of Trustees**

September 18, 2019

Public Safety Training Facility, Main Campus

- Members Present** Ken DeFurio, William DiCuccio, Kim Geyer, Joe Kubit, Gordon Marburger, Bruce Mazzone, Brian McCafferty, Scott McDowell, Glenn Miller, Gail Paserba, Jennifer Pullar, Bruce Russell, Carmine Scotece, Nancy Staible, Joe Taylor
- Also Present** Tina Fleeger, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Ruth Purcell, Belinda Richardson, Julie Sheptak, Case Willoughby, Lindsay Lanigan
- Call to Order** Mr. Kubit called the meeting to order at 12:30 p.m.
- Agenda** Ms. Staible moved to approve the agenda. Motion Carried.
- Minutes** Dr. Russell noted the date for the October 2020, board meeting was incorrect as printed. Motion Carried as directed.
- Introduction of Guests** Jess Matonak introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the June and August Operating and Capital Funds Budget Summaries as well as the enrollment comparison reports for fall 2018 and 2019.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
College Activities
-We are an institution of nearly 25,000 served annually. This separates us from the public and state-related institutions.
-The BC3 @ Armstrong expansion initiative is moving along.
-Meetings have been held with donors related to the Victor K. Phillips Nursing & Allied Health building.
-The partnership with Grove City College continues to develop.
-BC3 has the lowest default rate (8.9%) for students taking out loans at Pennsylvania community colleges. The average default rate is 14-15%.
-Congratulations to Tina Fleeger and Matt Miller on their promotions.
-There was a walk in memory of Sarah Kasunic on September 7, sponsored by one of her former employers. The family was very pleased with the event.
-We are doing well in Brockway, with an increase in fall enrollment of nearly 15% as compared to last year.
-Congratulations to the Butler County Commissioners for being the recipients of the 2019 David L. Lloyd Business Champions Award.

State and Federal Activities

-Dr. Neupauer currently serves on a PA Commission for Community Colleges committee to look into performance funding. The committee is scheduled to meet on September 25.

-Ruth Purcell has been spending much time with Rep. Mike Kelly's staff.

-Dr. Neupauer will participate on a Higher Education Roundtable hosted by Senator Robert Casey on September 24.

Executive

Mr. Kubit reported an online meeting was conducted on July 29, 2019, to consider a recommendation by the Facilities committee to accept a roofing proposal. Simon Roofing of Pittsburgh, PA, conducted an evaluation and recommends preventive maintenance and restoration to seven roofs on the Main Campus. The recommendation was approved by unanimous vote of the Executive committee.

Resolution 19-11 Preventive Maintenance and Restoration of Main Campus Roofs-Ratification

The Board of Trustees ratify the Executive Committee's action taken on July 29, 2019, to approve the proposal of \$297,582.77 by Simon Roofing of Pittsburgh, PA. The total amount of the project is budgeted in the 2019-2020 College budget. Moved by Mr. McDowell. Motion Carried.

Finance

Mr. McDowell reported a meeting was held with the Executive committee on August 30, to discuss:

- PHEAA audits for 2016-17 and 2017-18
- BC3 @ Armstrong

Mr. McDowell reported a committee meeting was held on September 16, with representatives of Maher Duessel CPAs to discuss the timeline for the upcoming 2018-19 audit. Other agenda items included:

- The annual disclosure requirements related to compliance with the Clery Act.
- Jim and Case provided an update on the PHEAA audits reported on at the August 30, committee meeting.
- Jim shared information about the value of refinancing the College's 2012 bonds.
- Dr. Neupauer provided an update on the Grove City Nursing program partnership.
- Dr. Neupauer updated the board on the BC3 @ Armstrong facility expansion project.

Facilities

Mr. McCafferty reported an online meeting was conducted on July 22, to discuss the roofing evaluation conducted by Simon Roofing. It was a very detailed report that brought to light the need for repairs to seven Main Campus

buildings. By unanimous vote, the committee agreed to recommend to the Executive committee, moving forward with the repairs. Mr. Kubit and Mr. McCafferty commended Brian Opitz for his work on coordinating the roof evaluations.

Personnel No report.

Academic Assessment Mr. Scotece reported the committee met with the Quality Assessment committee today. Sharla Anke, Assistant Dean of Institutional Research and Planning, presented a Strategic Plan update from 2018-19. Scott Campbell, Assistant Dean of Academic Assessment, provided a General Education assessment update. Ms. Staible noted we have made remarkable progress in General Education assessment.

Quality Assessment Ms. Staible referred to the Leadership document that was distributed to the trustees at the June board meeting. Not everyone has provided feedback. Please get in touch with her with your comments as soon as possible.

The committee is scheduled to meet on October 4.

Foundation Ruth Purcell reported on the following:

- The Sarah Kasunic memorial walk was a great event. One of Sarah's former employers, Amway, organized the walk. There is now \$20,000 in her scholarship. This is an incredible amount.
- Many thanks to a number of our retired faculty who have recently made generous donations to scholarship funds.
- Through the Varischetti Family Foundation, 40 students attending BC3 @ Brockway received a \$400 scholarship this year.
- BC3's first president was Dr. James Lawson. His daughter recently visited campus and donated his regalia.
- The Heaton Family Learning Commons is hosting a community open house this evening.

Alumni Council Mr. Miller reported on the following:

- There were 504 scholarships awarded this year, with 80 recipients being children or grandchildren of alumni.
- October 12 Oak Hills Dinner
Distinguished Alumni honorees are Linda Franiewski and John Reddick.
- November 8 Bowling for Scholars at Family Bowlaway

Old Business Mr. Miller congratulated Dr. Neupauer for being honored as the recipient of the Jean B. Purvis Community Cornerstone Award.

New Business No report.

Adjournment

The meeting adjourned at 1:30 p.m.

Jennifer R. Pullar
Secretary