

**Minutes of Regular Meeting
BCCC Board of Trustees**

**May 16, 2018
Main Campus**

- Members Present** Ken DeFurio, William DiCuccio, Kim Geyer, Joe Kubit, Jennifer Linn, Gordon Marburger, Brian McCafferty, Scott McDowell, Glenn Miller, Gail Paserba, Bruce Russell, Carmine Scotece, Nancy Staible, Ray Steffler, Joe Taylor
- Members Absent** Bruce Mazzoni
- Also Present** Tina Fleeger, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Ruth Purcell, Belinda Richardson, Julie Sheptak, Case Willoughby, Steve Ferris-*Butler Eagle*, Ryan Saeler-Butler County Radio Network
- Call to Order** Mr. Steffler called the meeting to order at 4:30 p.m.
- Agenda** Dr. Russell moved to approve the revised agenda. Motion Carried.
- Minutes** Ms. Paserba moved to approve the Minutes of the April 18, 2018, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Jess Matonak introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the April Operating and Capital Funds Budget Summaries as well as the enrollment comparison reports for spring 2017 and 2018.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
College Activities
-The College will be closed May 25-28, 2018, in observance of the Memorial Day holiday.
-This evening is a big night as we celebrate the 50th Commencement of BC3. There are about 600 graduates this year, with 260 walking. Once the Field House is at capacity, family and friends will be invited to watch Commencement in the Succop Theater.
-The Alumni Council is hosting a gathering of the first graduating class this evening.
-BC3 @ Cranberry has removed some summer classes from the schedule due to the upcoming renovation. They are running summer enrollment reports daily in order to keep up with space needs.
-BC3 @ Armstrong and the Main Campus are experiencing great summer enrollment growth.
-Fall enrollment is up seven percent to date.

- Thank-you to the Communications and Marketing staff for getting the great news out about BC3.
- On May 10, an agreement was signed between Seneca Valley School District, BC3 and Point Park University. It allows high school students to get credits at both colleges with expanded program offerings. The agreement provides college credits at BC3 or Point Park University for Seneca Valley students who earn it by taking BC3's College Within the High School courses.
- A press event is scheduled for May 17, announcing the Riv-Ell Entrepreneurship Program for high school students of Riverside and Lincoln High Schools. BC3, CCBC, the Ellwood City Chamber of Commerce and the high schools worked to coordinate this program. The Elwood City community raised \$65,000 to pay for the students' tuition. A cohort of 11 students will attend tuition-free this fall.
- Trustees will be invited to a laptop training session in August. The September board meeting will be conducted using laptops and paper and then laptops only beginning in October.

State and Federal Activities

- Thank-you to Representative Mike Kelly for honoring Mr. Don Thomas on CSPAN today. Mr. Thomas is 80 years old and will graduate this evening.
- A small increase in operating funds is expected in the new state budget.
- BC3 @ Brockway continues to do well. We are grateful for the \$900,000 state grant.

Executive

No report.

Finance

Mr. McDowell reported the committee met on May 8, to review the proposed 2018-19 budget. Jim also presented the committee with information about extending the facility lease at BC3 @ Brockway.

Resolution 18-05 BC3 @ Brockway Lease

Mr. McDowell moved to approve the modified and extended agreement with GEC Real Estate at Parkside, LP as presented, through June 30, 2023. Motion Carried.

Facilities

- Brian Opitz gave an update on College projects:
- 5/24 BC3 @ Cranberry renovation bids go out.
 - 6/01 Main Campus paving begins.
 - 7/15 BC3 @ Brockway construction will conclude.
 - A tutoring space will be created in a portion of the lobby at BC3 @ LindenPointe.
 - An energy savings initiative is being considered.

Executive Session

An Executive Session was held from 5:10-5:27 p.m. to discuss personnel matters.

Personnel

No report.

Academic Assessment No report.

Quality Assessment Ms. Staible reported the committee met on April 25. They heard excellent information from Drs. Willoughby and Richardson. The committee asked them to share the same information at the June board meeting:
-Student Success-Dr. Willoughby
-Where we are with Gen Ed and program review-Dr. Richardson

Foundation Ruth Purcell reported on the following:
-The Alumni Council is hosting a reception for the Class of 1968 prior to Commencement.
-The Foundation has received \$11,000 in gifts in memory of Mrs. David Huseman.
-A \$50,000 scholarship has been created in memory of Mrs. Huseman by the spouse of a retired faculty member.
-The Foundation made the final payment of \$1 million to the College for the Heaton Family Learning Commons.

Alumni Council No report.

Old Business No report.

New Business Motion – 2018-19 Officer Nominations
Mr. McCafferty moved to nominate the following officers for 2018-19:
Chair – Ray Steffler
Vice Chair – Joe Kubit
Secretary – Jennifer Linn
Treasurer – Scott McDowell
There were no nominations from the floor. Motion Carried.

Adjournment Mr. Kubit moved to adjourn the meeting. Motion Carried. The meeting adjourned at 5:35 p.m.

Glenn Miller
Secretary