

**Minutes of Regular Meeting
BCCC Board of Trustees**

**March 28, 2018
Main Campus**

- Members Present** Ken DeFurio, Kim Geyer, Joe Kubit, Jennifer Linn, Brian McCafferty, Scott McDowell, Gail Paserba, Bruce Russell, Carmine Scotece, Ray Steffler, Joe Taylor
- Members Absent** William DiCuccio, Gordon Marburger, Bruce Mazzoni, Glenn Miller, Nancy Staible
- Also Present** Tina Fleeger, Nick Neupauer, Brian Opitz, Ruth Purcell, Belinda Richardson, Julie Sheptak, Case Willoughby, Bill Foley, Jake Friel, Steve Ferris-*Butler Eagle*, Michael Wolfe-*CUBE*
- Call to Order** Mr. Steffler called the meeting to order at 12:30 p.m.
Mr. Taylor moved to elect Dr. Russell as Secretary in the absence of Mr. Miller.
Motion Carried.
- Agenda** Ms. Paserba moved to approve the agenda. Motion Carried.
- Minutes** Mr. Taylor moved to approve the Minutes of the January 17, 2018, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Bill Foley introduced today's guests.
- Treasurer's Report** Jake Friel reviewed the February Operating and Capital Funds Budget Summaries as well as the enrollment comparison reports for spring 2017 and 2018.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
College Activities
-Thanks to Brian Opitz and the Operations staff for their work in clearing the campus of snow on March 21.
-We have many reasons to be proud at BC3:
 - \$1 million gift for the Shaffer School of Nursing and Allied Health
 - BC3 @ Brockway Nursing program thanks to a \$900,000 grant from the state
 - Rho Phi Chapter of PTK achieved 5-Star ranking
 - The grand opening of the Amy Wise CCLC
 - Recognition of Chris Calhoun
 - #1 in salary to cost ratio of 42 public institutions according to an article in the *Pittsburgh Business Times*.

-We received approval from the state to renovate BC3 @ Cranberry. Half of the funding comes from the state and half from our capital reserves. We must adhere to a strict timeline with a finish date at the end of October.

-Dr. Neupauer wrote an op-ed about BC3's role in downtown Butler. It was published in the March 27, edition of the *Butler Eagle*. Thank-you to Bill Foley for his assistance.

-Please visit the exhibit currently in the Mary Hulton Phillips Gallery.

-Board laptop training will be held on April 18, starting at 11:00 a.m.

-Congratulations to Ken DeFurio for what Butler Health System has achieved in the community.

-Mr. Steffler presented Dr. Neupauer with a proclamation on behalf of the PA State Senate, acknowledging his receipt of the Shirley B. Gordon Phi Theta Kappa national award.

State and Federal Activities

-Dr. Neupauer and Ruth Purcell attended the recent National Legislative Summit in Washington, DC. Meetings were held with Rep. Rothfus, Senators Toomey and Casey, as well as Rep. Mike Kelly's staff. Discussion points included Pell grants, risk sharing (when students default on their loans and some of the risk goes back to the colleges). BC3 currently has the second lowest default rate of the PA community colleges, after Bucks. They also discussed community college connections with vo-techs and technical colleges.

-Dr. Neupauer and Commissioner Geyer will attend the annual meeting of PA Community Colleges and Lobby Day on April 9-10 in Harrisburg.

-Kudos to Rep. Brian Ellis for organizing the Lobby Day meet and greet with our students, CCBC students and their local representatives and senators.

-Nancy Staible joined Dr. Neupauer and several staff members at the Governance Institute for Student Success event held at CCAC on March 12-13. Board relations was the topic. All trustees from the colleges that participated were asked to complete a board self-evaluation. The presenter said she never saw marks as high as BC3s.

Executive

Mr. Steffler reported a Board Work Session was held on January 30. Agenda items included an update of the Nursing program and a possible collaboration with the University of Pittsburgh at Titusville.

Finance

Mr. McDowell reported the committee met on March 1. Agenda items included adjustments to the 2017-18 budget, a review of the Memorandum of Understanding with the BC3 Education Foundation, Inc. and Brian gave an update on upcoming projects.

Motion 2017-18 Rebudget

Mr. McDowell moved to approve the 2017-2018 rebudget as presented. Motion Carried.

Facilities

-Mr. McCafferty reported the committee met this morning. Agenda items included the campus paving project, A/E for the Nursing and Allied Health

building, a resolution to submit an application to the state for capital assistance and numerous other upcoming projects. Brian Opitz elaborated on the projects.

Resolution 18-02 Application for State Assistance for Construction of Community College Facilities

Mr. McCafferty moved to submit the above application that includes construction of the Nursing and Allied Health building at \$12 million. Motion Carried.

Resolution 18-03 Award of Asphalt Contracting Bid

Mr. McCafferty moved to award the base bid of \$347,768.80 and alternate bids #1, #2, #3, #4, #7, #8A and #9A in the amount of \$197,609 to Shields Asphalt Paving, Inc. of Valencia, PA. Motion Carried.

Resolution 18-04 Award of Site Contracting Bid

Mr. McCafferty moved to award the base bid of \$14,000 and alternate bid #8 and #9 in the amount of \$58,036 to Shields Asphalt Paving, Inc. of Valencia, PA. Motion Carried.

Executive Session

An Executive Session was held from 1:10-1:25 p.m. to discuss personnel matters.

Personnel

Ms. Linn reported the committee met this morning. Agenda items included faculty tenure and advancement in rank, a faculty negotiations update and personnel matters.

Tenure

Ms. Linn moved that the following faculty members be granted tenure:

- Julia C. Carney
- Lindsay B. Herr
- Travis P. Timmons
- Laura A. Wiest

Motion Carried

Advancement in Rank

Ms. Linn moved that the following faculty members be promoted:

- Dr. Karen Stubenbort to Associate Professor
- Dr. Amy Xin to Associate Professor

Motion Carried

Academic Assessment

Mr. Scotece reported a meeting will be held on April 12, to review seven programs.

Quality Assessment

Dr. Neupauer announced a meeting will be scheduled in April.

Foundation

Ruth Purcell reported on the following:

-Unaudited giving figures for calendar year 2017 are \$2,901,720.

-The 2018 golf outing is scheduled for August 3.
-A memorandum of understanding is being presented to the board today. The Foundation board has approved it. It clears up some language, addresses the goal of the Foundation to be self-sufficient and makes notes that trustee representation on the Foundation board will be in an ex-officio capacity.
-Ruth thanked her staff and the Operations staff for their work on the grand opening of the Amy Wise CCLC that was celebrated on March 23. It was a great event.

Motion Memorandum of Understanding

Mr. McDowell moved to approve the Memorandum of Understanding between the Butler County Community College and the Butler County Community College Education Foundation, Inc. as presented. Motion Carried.

Alumni Council

Twenty of our graduates are currently employed at Butler Technologies. They were involved in manufacturing the parkas worn by the US athletes during the recent Winter Olympics.

Old Business

No report.

New Business

You will receive a memo shortly, about your interest in running for an office in 2018-19.

Adjournment

Ms. Paserba moved to adjourn the meeting. Motion Carried. The meeting adjourned at 1:35 p.m.

Bruce Russell
Secretary *pro temp*