

**Minutes of Regular Meeting
BCCC Board of Trustees**

October 17, 2018

Ray D. Steffler Board Room, Main Campus

- Members Present** Ken DeFurio, William DiCuccio, Kim Geyer, Joe Kubit, Gordon Marburger, Bruce Mazzoni, Brian McCafferty, Scott McDowell, Glenn Miller, Gail Paserba, Jennifer Pullar, Bruce Russell, Carmine Scotece, Nancy Staible, Ray Steffler, Joe Taylor
- Also Present** Tina Fleeger, Jim Hrabosky, Jess Matonak, Nick Neupauer, Brian Opitz, Ruth Purcell, Belinda Richardson, Julie Sheptak, Case Willoughby and Michelle Hart, Dominique Senic (students), Steve Ferris-*Butler Eagle*
- Call to Order** Mr. Steffler called the meeting to order at 12:30 p.m.
- Agenda** Ms. Staible moved to approve the revised agenda to include the addition of an action item. Motion Carried.
- Minutes** Mr. McDowell moved to approve the Minutes of the September 19, 2018, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Jess Matonak introduced today's guests.
- Executive Session** An Executive Session was held from 12:32-1:05 p.m. to discuss personnel matters.
- Treasurer's Report** Jim Hrabosky reviewed the September Operating and Capital Funds Budget Summaries as well as the enrollment comparison reports for fall 2017 and 2018.
- Public Comment** Ms. Michelle Hart and Ms. Dominique Senic addressed the board about concerns they have with the Phlebotomy class in which they are enrolled. Mr. Steffler thanked the students for their time. The appropriate staff will be involved in investigating the matter.
- President's Report** Dr. Neupauer reported on the following:
College Activities
-The Oak Hills dinner, held on October 13, was a great event.
-The Certificate Programs department has been awarded funding for 11 training programs for Pre-Apprenticeship for Manufacturing and for a new certificate program in Healthcare. Kudos to the Workforce Development staff.
-BC3 @ Lawrence County was the recipient of the Lawrence County Economic Development Impact Award on September 28.
-An Open House is scheduled at the Main Campus this evening.

-Thanks to Commissioner Geyer, Mr. Miller and Ms. Pullar for attending a presentation on diversity on the Main Campus on October 10.

State and Federal Activities

-Dr. Neupauer participated in a Post-Secondary Roundtable in Washington, DC, on September 25. Senator Casey hosted the event.

-Dr. Neupauer and Jim Hrabosky are presenters at the Eastern Association of University and College Business Officers' conference in Buffalo on October 22.

-Dr. Neupauer will attend the annual Association of Community College Trustee conference in New York City on October 24-26.

-Dr. Neupauer is scheduled to attend the fall conference of the Community Colleges of Appalachia at the Community College of Beaver County on October 31-November 1.

-Dr. Neupauer is attending a Capital Work Group meeting at the PA Department of Education on November 2.

Executive

Mr. Steffler reported a conference call was held with the board on September 28, to discuss the September 24, Main Campus emergency alert. Personnel matters were also discussed.

Finance

Mr. McDowell reported a committee meeting was held on September 28. The committee met with representatives from Maher Duessel CPAs and reviewed the timeline of the 2017-18 audit process. The committee also discussed the refinancing of 2011 bonds (STEM building) that went to market on October 16.

The following action item is a result of a discussion at the September 4, Finance committee meeting with Juli Louttit, Director of Financial Aid.

Motion – National Association of Student Financial Aid Administrators Agreement

Mr. McDowell moved to approve entering into an engagement agreement with the National Association of Student Financial Aid Administrators (NASFAA) to render at the request of BC3, a peer review of the College's processes and protocols and recommend efficiencies of its student financial aid program. For all services rendered by NASFAA under this Agreement, the College shall pay a fee of \$30,000. The Agreement is pending review by the College's solicitor. Motion Carried.

Facilities

Mr. Miller gave an update on the following:

-The Facilities committee corresponded via email about Main Campus roof issues. Because timing is an issue, the committee agreed, by unanimous vote, to waive the quoting process. Funds are in the budget. A roofing company from Slippery Rock will do the job.

-Brian Opitz reported on the BC3@Cranberry renovation. The project is substantially completed as of October 26. The result is new, fresh and fun.

Personnel No report.

Academic Assessment No report.

Quality Assessment Ms. Staible reported the committee is scheduled to meet on November 15.

Foundation Ruth Purcell reported on the following:
-The Foundation is hosting a reading by Dr. Tom Bennitt in the Heaton Family Learning Commons on October 24. Dr. Bennitt is the first author to read from his work in the HFLC. He will discuss "Burning Under," a legal thriller published this month by Stephen F. Austin State University Press.
-The annual Bowling for Scholars event is scheduled for November 9, at Family Bowlaway. Thank-you to Mr. Glenn Miller for his sponsorship.
-New members were elected to serve on the Foundation Board of Directors:
Cathy Glasgow Jay Shaffer
John Lewis Senator Tim Shaffer
TJ McCance
-The Foundation sponsored Dr. Cia Verschelden's presentation to invited community leaders. She spoke about how poverty, racism and other "Differentisms" deplete cognitive resources for students and individuals. Dr. Verschelden donated 10 percent of her speaking fee to the BC3 Adult Literacy program.

Alumni Council Mr. Miller distributed the program from the Oak Hills Dinner that was held on October 13.

Old Business No report.

New Business No report.

Adjournment Dr. Russell moved to adjourn the meeting. Motion Carried. The meeting adjourned at 1:40 p.m.

Jennifer R. Pullar, Esq.
Secretary