

**Minutes of Regular Meeting  
BCCC Board of Trustees**

**September 20, 2017  
Main Campus**

- Members Present** Kim Geyer, Jennifer Linn, Gordon Marburger, Bruce Mazzone, Brian McCafferty, Scott McDowell, Carmine Scotece, Nancy Staible, Ray Steffler
- Members Absent** William DiCuccio, Joe Kubit, Glenn Miller, Gail Paserba, Joe Taylor
- Also Present** Tine Fleeger, Bill Foley, Jim Hrabosky, Nick Neupauer, Brian Opitz, Ruth Purcell, Belinda Richardson, Julie Sheptak, Case Willoughby
- Call to Order** Mr. Steffler called the meeting to order at 12:31 p.m.
- Mr. McCafferty moved to appoint Mr. Mazzone as secretary in the absence of Mr. Miller. Motion Carried.
- Agenda** Mr. Mazzone moved to approve the revised agenda, adding an executive session. Motion Carried.
- Minutes** Ms. Staible moved to approve the Minutes of the June 21, 2017, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Bill Foley introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the June and August Operating, Capital and Restricted Funds Budget Summaries as well as the enrollment comparison reports for fall 2016 and 2017. He reported 2016-17 was a very good year with a \$1.3 million surplus. Double-tuition is helping the bottom line. Credit enrollment is down 3.2 percent as of September 6, for the 2017-18 academic year, however, this does not include late start and College Within the High School enrollments.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:  
**College Activities**  
-Mr. Joe Taylor was appointed by the Butler County Commissioners to replace Mrs. Grace Hawkins on the Board of Trustees.  
-Dr. Neupauer and President's Cabinet will host a new trustee orientation for Mr. Taylor on November 13.  
-Ms. Linn, Mr. Newcaster and Mr. Steffler joined Dr. Neupauer on a visit to BC3 @ Armstrong and BC3 @ Brockway on August 31. Ms. Linn noted BC3 is a steward of the Brockway community. There is a huge need for BC3 to be there. She sent letters to Senator Scarnati & Mr. Varischetti, thanking them for their support of the site.

- Activities regarding Middle States are going well.
- There is a new Middle States model for evaluation. There are now seven standards of excellence; down from 14. The focus is on students and finances.
- Dr. Neupauer is hosting a meeting of Butler CEOs and the Butler County Commissioners on October 11, to present the 2017-2022 Strategic Plan, which includes the town and gown initiative. There is much interest in the community about this. There are no guarantees, but BC3 will be the convener of the initiative.
- For fall 2017, SRU welcomed 120 BC3 transfer students. Of this class, 61 were awarded non-renewable \$2,000 merit scholarships totaling \$122,000. This speaks to our strength as a community college.
- BC3 was named a military-friendly college for the fifth straight year.

**State and Federal Activities**

- There is no state budget as of yet.
- The state budget will include an increase for BC3 @ Brockway from \$600,000 to \$900,000 in order to offer the Nursing program at Brockway. Dean Patty Annear deserves a great deal of credit for all of the background work required to offer the program at Brockway.
- The Council of Presidents met on August 9-11. There are many new presidents and that means much good energy.
- BC3 submitted a proposal to Erie to help develop a community college. The proposal was rejected as Erie decided to move forward with their own community college.

**Executive**

- On behalf of the Board of Trustees, Mr. Steffler welcomed Dr. Richardson to BC3.
- Three Trustees have recently resigned from the board: Grace Hawkins, Steve Newcaster and Sarah Peart-Forbes.
- Mr. Joe Taylor has been appointed to replace Grace Hawkins.

**Finance**

Mr. McDowell reported the committee met on August 30, with the auditors from Maher Duessel CPAs to review the timeline and scope of what is involved in preparing the 2016-17 audit.

**Facilities**

- Brian Opitz reported the CCLC project is about 90 days to completion. There is great cooperation among the contractors. A meeting was held with the donor this morning. He is very happy with the project. The building is a great upgrade to the campus. The temporary CCLC is working well for the children.
- The installation of the new fire pump at the PSTF was completed this summer. It is a top-shelf unit. All work was done in-house by maintenance staff.

**Personnel**

Ms. Linn reported the committee met this morning to discuss personnel matters. Ms. Linn is the chair of the personnel committee for 2017-18.

**Academic Assessment** No report. Mr. Scotece is the chair of the committee for 2017-18.

**Quality Assessment** No report.

**Foundation**

Ms. Purcell reported the following:

- The memorandum of understanding task force completed the revision of the document and it is currently being reviewed by legal counsel. The document then goes to the Foundation for approval, then to the Trustees.
- The Foundation board met on September 14. The board approved the bylaw change to hold meetings quarterly instead of six times per year.
- Cathy Bronder is a new member of the Foundation board.
- A mental health forum was hosted by Butler County and held on the Main Campus on September 19. Commissioner Geyer expressed the appreciation of the Commissioners for the opportunity to use BC3 for large group space. Ms. Staible thanked the Commissioners for bringing the opioid issue to the forefront. Two more events are scheduled on this subject.
- The Oak Hills dinner is scheduled for October 14. Distinguished Alumni are Lucille Shapiro and Ray Steffler.

**Alumni Council**

No report.

**Old Business**

No report.

**New Business**

No report.

**Executive Session**

An Executive Session was held from 1:26-1:55 p.m. to discuss personal matters.

**Adjournment**

Mr. Mazzoni moved to adjourn the meeting. Motion Carried. The meeting adjourned at 1:55 p.m.

  
Bruce Mazzoni  
Secretary *pro tem*

