

**Minutes of Regular Meeting  
BCCC Board of Trustees**

**April 19, 2017  
BC3 Main Campus**

- Members Present** William DiCuccio, Grace Hawkins, Joe Kubit, Jennifer Linn, Gordon Marburger, Bruce Mazzone, Brian McCafferty, Scott McDowell, Glenn Miller, Steve Newcaster, Gail Paserba, Sarah Peart-Forbes, Carmine Scotece, Ray Steffler
- Members Absent** Kim Geyer, Nancy Staible
- Also Present** Jim Hrabosky, Jessica Matonak, Nick Neupauer, Bill O'Brien, Brian Opitz, Ruth Purcell, Bruce Russell, Julie Sheptak, Case Willoughby, Paula Crider, Tina Fleeger, Phillip Rau-*Butler Eagle*
- Call to Order** Mr. Steffler called the meeting to order at 12:34 p.m.
- Agenda** Mr. Miller moved to approve the revised agenda. Motion Carried.
- Minutes** Mr. McDowell moved to approve the Minutes of the March 15, 2017, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Jessica Matonak introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the March Operating, Capital and Restricted Funds Budget Summaries as well as the enrollment comparison reports for spring and summer 2016 and 2017.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:  
**College Activities**  
-An open house was held on the Main Campus on April 12. There were 400 visitors and 180 applications for admission submitted.  
-Associate Professor Sherri Mack received a Teaching Excellence Award by the Accreditation Council for Business Schools and Programs. She will be recognized in Anaheim in June.  
-There are currently 86 students enrolled in our Degree Completion Program.  
-The Boy Scouts Technology Program was held on the Main Campus on April 1.  
-Vice President for Academic Affairs interviews will be held on the Main Campus on May 2 & 3.  
-Our Rho Phi Chapter of PTK was recently awarded a 5-Star Middle States Distinguished Chapter. We held our spring induction on the Main Campus on March 22.

-Butler Business Recognition selected the Heaton Family Learning Commons as the 2017 Best of Butler Award for Libraries.

-Dr. Willoughby was named a Diamond Honoree by Educational Leadership Foundation of ACPA: College Student Educators' International.

#### **State and Federal Activities**

-The annual meeting of the PA Commission for Community Colleges and Lobby Day were held in Harrisburg on April 2-4. Commissioner Geyer and Mr. Kubit attended. A joint meeting with students and staff from CCBC was held with approximately 10 local legislators. Mr. Kubit gave an outstanding speech at the Lobby Day event on behalf of all PA community college trustees. BC3 students Lauren Denny and Tarah Schmidt were named Bronze All-PA Academic Scholars.

#### **Executive**

Mr. Steffler reported the committee met via conference call on March 29, 2017, to approve an application for state assistance for construction of community college facilities as related to renovation of BC3@Cranberry. Due to the timeliness of the submission of the application to the state, there was not sufficient time to call a meeting of the full board. The Executive committee is authorized to act on behalf of the board in circumstances when timing is critical. The board will be asked to ratify the committee's action at today's meeting.

#### **Resolution 17-05 Application for State Assistance for Construction of Community College Facilities Ratification**

Dr. DiCuccio moved to ratify the action taken by the Executive committee on March 29, 2017, approving the abovementioned application. Motion Carried.

#### **Finance**

Mr. McDowell reported a meeting is scheduled for May 9, to discuss the 2017-18 preliminary budget and tuition policy.

#### **Facilities**

Mr. Miller reported the committee met this morning to discuss the Children's Creative Learning Center expansion project and bids.

#### **Resolution 17-06 Award of General Construction Bid for the Children's Creative Learning Center**

Mr. Miller moved to award the base bid of \$1,299,000, Alternate #1 for \$16,900, Alternate #5 for \$24,000 to Dimarco Construction of Clairton, PA. Dimarco Construction submitted the lowest responsible bid of \$1,339,900 for the project. Motion Carried.

#### **Resolution 17-07 Award of Plumbing Construction Bid for the Children's Creative Learning Center**

Mr. McCafferty moved to award the bid of \$51,400 and Alternate #1 for \$2,100 to Advanced Plumbing & Mechanical of Aliquippa, PA. Advanced Plumbing & Mechanical submitted the lowest responsible bid in the amount of \$53,500 for the project. Motion Carried.

Resolution 17-08 Award of Fire Protection Construction Bid for the Children's Creative Learning Center

Mr. McCafferty moved to award the bid of \$78,900 to Wm. T. Spaeder of Erie, PA. Wm. T. Spaeder submitted the lowest responsible bid for the project. Motion Carried.

Resolution 17-09 Award of Electrical Construction Bid for the Children's Creative Learning Center

Mr. Newcaster moved to award the bid of \$283,200 to Penn-Ohio Electric of Masury, OH. Penn-Ohio Electric submitted the lowest responsible bid for the project. Motion Carried.

Resolution 17-10 Award of Mechanical Construction Bid for the Children's Creative Learning Center

Mr. Newcaster moved to award the bid of \$454,874 to Reno Brothers, Inc. of New Brighton, PA. Reno Brothers, Inc. submitted the lowest responsible bid for the project. Motion Carried.

**Executive Session**

An Executive Session was held from 1:05-1:18 p.m. to discuss personnel-related issues.

Personnel

Dr. DiCuccio reported the committee met this morning to review the portfolios of faculty members who applied for advancement in rank.

Motion – Advancement in Rank

Dr. DiCuccio moved to promote the following faculty members:

Instructor to Assistant Professor

Karen Botinovch, Les Graves, Erika Nail and Lorri Shuber

Assistant Professor to Associate Professor

Michael Dittman, Deborah Kane, Kevin Ruediger and Jean Shumway

Motion Carried.

Resolution 17-11 Sexual Assault Victims' Bill of Rights

Dr. DiCuccio moved to adopt the revised document to include contact information for the National Suicide Prevention Hotline. Motion Carried.

**Academic Assessment**

Ms. Hawkins reported the committee met this morning with faculty and deans to discuss the five-year Program Evaluation and Improvement review process of the Accounting, Computer-Aided Machining Technology and Manufacturing with Advanced Technology programs. Dr. Russell noted the new program review process was developed from a Middle States recommendation, identifying strengths and areas for improvement in each program. The committee recommends the continuation of each program.

**Quality Assessment** Mr. Scotece reported the committee met on March 30, to discuss the upcoming Middle States Small Team visit. He said it is a viable process and we are ready for the visit. The committee also discussed the 2017-2022 Strategic Plan.

**Foundation** Ruth Purcell reported the following:  
-A report on the Foundation's role at BC3@LindenPointe notes since 2010, the Foundation has acquired \$622,909 in unrestricted funds from rental to support BC3. Foundation expenditures for property upkeep has been less than \$25,000 since 2010.  
-XTO Energy made a gift of \$25,000 to support the BC3 FabLab.  
-The BC3 scholarship application went live on the College website on April 17. Students have until July 1, to apply.  
-The Foundation is working with the Leadership Butler County class project to fund a scholarship to BC3 for Butler County students who participate in the Youth Leadership Butler County program. Each of the 30 students participating will receive a \$500 scholarship.

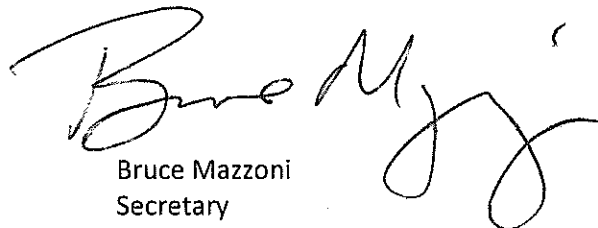
**Alumni Council** Mr. Miller reported the Alumni Council is celebrating their 20<sup>th</sup> anniversary with a special event with Dr. Neupauer on May 4, from 6:00-8:00 p.m. in the Heaton Family Learning Commons. Invitations to more than 250 local alumni are being mailed.

**Old Business** No report.

**New Business** A Board Work Session will be scheduled. The 2017-2022 Strategic Plan and the new Master Plan will be presented.

Mr. Steffler reported that INDSPEC Chemical Corporation in Petrolia closed on March 27. BC3 will assist with retraining those employees.

**Adjournment** Ms. Paserba moved to adjourn the meeting. Motion Carried. The meeting adjourned at 1:45 p.m.

  
Bruce Mazzone  
Secretary