

**Minutes of Regular Meeting  
BCCC Board of Trustees**

**March 15, 2017  
BC3 Main Campus**

- Members Present** Grace Hawkins, Jennifer Linn, Gordon Marburger, Scott McDowell, Steve Newcaster, Sarah Peart-Forbes, Carmine Scotece, Ray Steffler, Nancy Staible
- Members Absent** William DiCuccio, Kim Geyer, Joe Kubit, Bruce Mazzoni, Brian McCafferty, Glenn Miller, Gail Paserba
- Also Present** Linda Dodd, Jim Hrabosky, Jess Matonak, Bill Miller, Nick Neupauer, Brian Opitz, Ruth Purcell, Julie Sheptak, Case Willoughby, Paula Crider, Phillip Rau-*Butler Eagle*
- Call to Order** Mr. Steffler called the meeting to order at 12:35 p.m.
- Mr. McDowell moved to appoint Ms. Hawkins as Secretary in Mr. Mazzoni's absence. Motion Carried.
- Agenda** Ms. Hawkins moved to approve the revised agenda. Motion Carried.
- Minutes** Mr. McDowell moved to approve the Minutes of the January 18, 2017, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Jessica Matonak introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the February Operating, Capital and Restricted Funds Budget Summaries as well as the enrollment comparison reports for spring 2016 and 2017.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:  
**College Activities**  
-Several late-start classes will begin on April 5, 2017.  
-Offering bachelor degrees on the Main Campus is taking off. In a three-four-week period, meetings were held with Thiel, St. Francis, PSU New Kensington, Pittsburgh Technical College, Edinboro and Wheeling Jesuit to discuss articulations.  
-The Foundation's fundraising momentum continues.  
-The College's master plan is in process. This plan helps present the College's vision when meeting with donors.  
-BC3 is the *Butler Eagle's* Readers' Choice Award winner for colleges and universities.

-We take high priority occupations seriously at BC3. Matt Kovac recently developed an online credit certificate in manufacturing. Lisa Campbell developed a non-credit utility work and field certificate.

**State and Federal Activities**

-Dr. Neupauer and Ruth Purcell attended the National Legislative Summit in Washington, DC, on February 13-16, 2017. Meetings were held with Rep. Rothfus and representatives of Senators Toomey and Casey. Ruth also visited with Rep. Kelly and attended a speech given by Education Secretary, Betsy DeVos.

-The annual meeting of the PA Commission for Community Colleges will be held on April 3-4, 2017, in Harrisburg. Mr. Kubit will speak on behalf of all PA community college trustees at the Capitol on April 4.

**Executive**

Mr. Steffler reported the committee met via conference call on January 19, 2017, to discuss a personnel matter.

Mr. Steffler reported the committee met on February 20, 2017, via conference call to discuss changing the name of room 135 in the Nursing and Allied Health building to the Janice Phillips Larrick Lab. The naming is a result of a \$50,000 gift to support the Nursing simulation lab. The trustees will be asked to ratify this action at the March 15, 2017, board meeting. Dr. Neupauer said the timing of the naming ceremony was at the request of the donor, necessitating the need for the executive committee's approval. Ruth Purcell thanked the committee for their approval and reported the donor is continuing conversations with Dr. Neupauer.

**Resolution 17-02 Naming of the Janice Phillips Larrick Lab Ratification**

Ms. Staible moved to ratify the action taken by the executive committee on February 20, 2017, approving the naming of room 135 in the Nursing and Allied Health building to the Janice Phillips Larrick Lab. Motion Carried.

**Finance**

Mr. McDowell reported the Finance and Facilities committees met today to discuss architectural services and the financing for the Children's Creative Learning Center/Social Sciences building renovation. Mr. Newcaster reported DPH Architecture was selected to do the renovation. The bid was \$135,500 and this amount is in line with the acceptable range.

**Resolution 17-01 Loan-Farmers National Bank**

Mr. McDowell moved to enter into a loan agreement with Farmers National Bank in the principal amount of \$1,100,000 to finance the state's portion of the Children's Creative Learning Center/Social Sciences building renovation at a rate of 5.50 percent annually for no longer than 10 years. Motion Carried.

**Facilities**

See Finance committee report.

**Resolution 17-03 Architectural and Engineering Contract for Children’s Creative Learning Center/Social Sciences Building**

Mr. Newcaster moved to approve the proposal submitted by DPH Architecture of Canfield, OH, in an amount not to exceed \$135,500. Motion Carried.

**Personnel**

Mr. Steffler reported the committee met on January 18, 2017, to discuss a personnel matter.

**Academic Assessment** No committee report.

**Quality Assessment** Ms. Staible reported a committee meeting is scheduled for March 30 2017.

**Foundation**

Ruth Purcell reported the following:

- The Foundation Board regretfully accepted the resignation of Jim Beck.
- A gift in the amount of \$25,000 was received today from XTO Energy for the fabrication lab in the STEM division. This will be an annual gift.
- The Alumni Council celebrates its 20<sup>th</sup> anniversary this year. A “Walk and Talk with the President” event will be held in the Heaton Family Learning Commons on May 4, 2017, for alums.
- Dr. Neupauer and Ruth met with the Varischetti Foundation on March 13, 2017, to discuss a new scholarship.
- BC3 has been selected to participate in the Peoples Eat, Drink and Help project. Peoples Gas will donate \$1 to the BC3 Education Foundation, Inc. for every drink sold in the Logan Café from today until we reach 2,000 drinks sold. The monies donated will be used to fund four \$500 scholarships for students next fall.
- The Foundation received a \$262,000 bequest in February.

**Alumni Council**

No report.

**Old Business**

The Middle States monitoring report has been submitted; it is a very good document. The small team visit is scheduled for April 19-21, 2017.

**New Business**

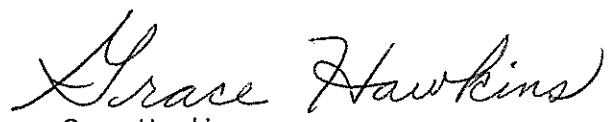
No report.

**Executive Session**

An Executive Session was held from 1:13-1:45 p.m. to discuss real estate issues.

**Adjournment**

Ms. Linn moved to adjourn the meeting. Motion Carried. The meeting adjourned at 1:45 p.m.

  
Grace Hawkins  
Secretary *pro temp*