

**Minutes of Regular Meeting  
BCCC Board of Trustees**

**June 15, 2016  
BC3 @ Lawrence Crossing**

- Members Present** William DiCuccio, Grace Hawkins, Gordon Marburger, Bruce Mazzoni, Brian McCafferty, Scott McDowell, Glenn Miller, Steve Newcaster, Carmine Scotece, Nancy Staible
- Members Absent** Kim Geyer, Joe Kubit, Jennifer Linn, Gail Paserba, Sarah Peart-Forbes, Ray Steffler
- Also Present** Linda Dodd, Jim Hrabosky, Jess Matonak, Nick Neupauer, Bill O'Brien, Brian Opitz, Ruth Purcell, Bruce Russell, Julie Sheptak, Case Willoughby, Tina Fleeger
- Call To Order** Dr. DiCuccio called the meeting to order at 12:30 p.m.
- Agenda** Mr. Mazzoni moved to approve the agenda. Motion Carried.
- Minutes** Mr. McCafferty moved to approve the Minutes of the May 18, 2016, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Jessica Matonak introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the May Operating, Capital and Restricted Funds Budget Summaries as well as the 2015/2016 summer and fall enrollment comparison reports.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:  
**State and Federal Activities**  
-2014-15 Brockway funding was received from the state.  
-There is a bill proposing "Year Round Pell" allowing Pell monies year round even when students are full time fall/spring. It still has to pass the House and Senate.  
-We expect a 5% increase in the 2016-17 budget from the state.  
**College Activities**  
-The College will be closed July 1 & 4 in observance of the Independence Day holiday. The College will also be closed on September 5 in observance of the Labor Day holiday.  
-To date, summer enrollment is up 2% over this time last year and fall enrollment is up .1% over this time last year. Part of the reason for the lower than usual enrollment is the number of high school graduates is significantly less than in recent years.

-We are working with Gas Technology Institute to develop a simulated city for training purposes in the Public Safety Training Facility yard. PA American Water is also interested in a simulated city. This will increase the non-credit workforce development offerings significantly.

-A Board Work Session will be scheduled in late summer or early fall to review workforce offerings.

-The recent vandalism to the Main Campus has been cleaned.

## **Committee Reports**

### **Executive**

No report.

### **Finance**

Mr. McDowell reported the committee met on May 31 to discuss the 2016-17 proposed budget, possibly borrowing \$1 million from the State Public School Building Authority regarding the Library and the vandalism on the Main Campus.

#### **Motion 2016-17 Budget**

Mr. McDowell moved to approve the 2016-17 budget as presented. Jim Hrabosky reviewed the assumptions made in preparing the budget:

- o 2% decrease in enrollment
- o \$4 increase for in-county tuition
- o \$8 increase for out-of-county tuition
- o \$12 increase for out-of-state tuition
- o No additional funds from the state and county
- o No increase in discretionary funds
- o Decrease in the Miscellaneous & Interest budget lines

Motion Carried.

#### **Motion Insurance Renewals**

Mr. McDowell moved to appoint Arthur J. Gallagher of Pittsburgh, Mitchell Insurance, Inc. of Butler and C.W. Howard Insurance Agency, Inc. of Butler as brokers for insurance coverage as presented. Motion Carried.

#### **Resolution 16-04 Tuition Policy, Academic Year 2016-17**

Ms. Hawkins moved to adopt the tuition policy as presented. Motion Carried.

### **Facilities**

Mr. Miller reported the committee met on June 7 to discuss naming opportunities in the Heaton Family Learning Commons and the Public Safety Training Facility. Ruth Purcell presented the naming plan and the committee agreed to recommend the naming as presented. Brian Opitz reported the library renovation is within 10 days of substantial completion. Furniture and technology will be installed in July.

#### **Resolution 16-07 Naming of Rooms and Spaces in the Heaton Family Learning Commons**

Mr. Newcaster moved to approve the naming of rooms and spaces in the Heaton Family Learning Commons as presented. Motion Carried.

Resolution 16-08 Naming of Classrooms in the Public Safety Training Facility

Mr. McCafferty moved to approve the naming of two classrooms in the Public Safety Training Facility in recognition of gifts received from MSA Safety, Inc. and XTO Energy. Motion Carried.

**Executive Session**

An Executive Session was held from 1:17-1:52 p.m. to discuss personnel-related issues.

**Personnel**

Dr. DiCuccio reported the committee met this morning to discuss the following:

- o Acceptable Use of Technology policy
- o Statement of Rights and Responsibilities for Members of the College Community
- o 2016-17 wage increase for Administrators and Professional Technical employees
- o Personnel matters

Resolution 16-05 Acceptable Use of Technology Policy

Mr. Marburger moved to adopt the revised policy as presented. Motion Carried.

Resolution 16-06 Statement of Rights and Responsibilities for Members of the College Community

Mr. Newcaster moved to adopt the Statement of Rights and Responsibilities for Members of the College Community as presented. Motion Carried.

Motion 2016-17 Wage Increases for Administrators and Professional/Technical Employees

Ms. Staible moved to authorize the President to grant wage increases to Administrators and Professional/Technical employees, effective July 1, 2016, based upon performance review. The total amount of wage dollars for said employees shall not exceed three percent of the total 2015-16 salary pool for these positions. Motion Carried.

Motion Presidential Executive Employment Agreement

Mr. McDowell moved to approve retaining Dr. Nicholas C. Neupauer as President and authorize Linda Dodd, Executive Director of Human Resources/EOCO to finalize the agreement in conjunction with legal counsel. The contract shall be for the term July 1, 2016, through June 30, 2020. Motion Carried.

**Academic Assessment** No report.

**Quality Assessment** No report.

**Foundation**

Ruth Purcell reported the following:

-A RFP was submitted for management of the Foundation's endowments. Three firms will be interviewed-PNC, FNB and Hefren Tillotson.

-Plans for the golf outing are going well.  
-The dedication of the Heaton Family Learning Commons is scheduled for August 19, 2016, from 4:00-6:00 p.m. This is a donor event. An all-campus event is scheduled for August 30.  
-Thank-you to Glenn Miller for sponsoring the Succop Theater's 15<sup>th</sup> anniversary event on August 21.

**Alumni Council**

No report.

**Old Business**

No report.

**New Business**

Action Items

**Motion 2016-17 Board Meeting Dates**

Mr. Mazzoni moved to approve the board meeting dates as presented. Please note the June 21, 2017, meeting will be held at BC3 @ LindenPointe.  
Motion Carried.

**Motion 2016-17 Election of Officers**

By unanimous vote, the following officers were elected:

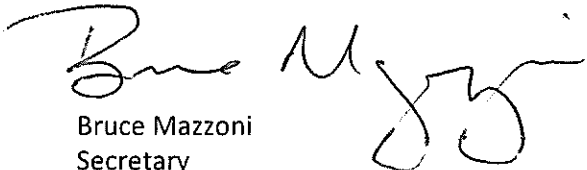
Chair	Ray D. Steffler
Vice-Chair	Glenn T. Miller
Treasurer	Scott A. McDowell
Secretary	Bruce Mazzoni

**Informational Items**

Dr. Neupauer reported there has been no word from Middle States about our reaccreditation. He will inform the Trustees as soon as he is informed.

**Adjournment**

Mr. Mazzoni moved to adjourn the meeting. Motion Carried. The meeting adjourned at 2:10 p.m.

  
Bruce Mazzoni  
Secretary