

**Minutes of Regular Meeting
BCCC Board of Trustees**

March 16, 2016

Ray D. Steffler Board Room, Main Campus

- Members Present** Kim Geyer, Grace Hawkins, Joe Kubit, Jennifer Linn, Gordon Marburger, Brian McCafferty, Scott McDowell, Steve Newcaster, Sarah Peart-Forbes, Carmine Scotece, Nancy Staible, Ray Steffler
- Members Absent** William DiCuccio, Bruce Mazzoni, Glenn Miller, Gail Paserba
- Also Present** Linda Dodd, Jim Hrabosky, Jess Matonak, Nick Neupauer, Bill O'Brien, Brian Opitz, Ruth Purcell, Bruce Russell, Julie Sheptak, Case Willoughby, Paula Crider, Amanda Spadaro-*Butler Eagle*
- Call To Order** Mr. Steffler called the meeting to order at 12:48 p.m.
Mr. Steffler appointed Mr. Scotece as Secretary in Mr. Mazzoni's absence.
- Agenda** Mr. McDowell moved to approve the agenda. Motion Carried.
- Minutes** Mr. Marburger moved to approve the Minutes of the January 20, 2016, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Jessica Matonak introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the January & February Operating, Capital and Restricted Funds Budget Summaries as well as the spring 2015 vs. spring 2016 enrollment comparison report. Jim reported summer applications are up 30-40 percent over this time last year.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
State and Federal Activities
-Dr. Neupauer met with PA community college presidents as well as high school superintendents to sign the Governor's "It's On Us" pledge to raise awareness of sexual violence in colleges and schools.
-Mr. Steffler & Dr. Neupauer attended the National Legislative Summit in Washington, DC, in January. They met with Senators Casey & Toomey to discuss the community college agenda.
-The reauthorization of the Higher Education Act was discussed with the senators. The community college presidents oppose the reauthorization as it will make colleges responsible for repayment when a student defaults on their college loan. BC3 is the second lowest in community college default rates in the state. Our improvement rate of 3% is first in the state.

-The annual meeting of the PA Commission for Community Colleges will be held on April 4 in Harrisburg.

-BC3 student Maizee Zaccone will represent PA as the recipient of the National Coca-Cola Scholarship. She will be awarded the scholarship in Chicago in April.

College Activities

-The College will be closed on March 25 & 26 in observance of the Easter holiday.

-The Middle States visiting team will be on-campus on March 20-23. They will hold a working lunch with the Board of Trustees on March 21.

-Thank-you to the Board of Trustees for approving the naming of the BC3 @ Lawrence Crossing board room after Diane M. DeCarbo. Final details will be discussed with Diane's husband, Ricky.

-Interim Director of BC3 Police, Scott Richardson, has done an incredible job in stepping up to the plate. Case Willoughby is doing very well in overseeing the Campus Police Department.

-Congratulations to the Women's Basketball team for winning the Region XX championship.

-Many five-week offerings have led to increased summer applications. Thanks to Bruce Russell and everyone involved.

-Students will be able to register for "BC3+6" this fall when we will offer three consecutive five-week sessions. We are also offering delayed starts with 10- and 12-week sessions (vs. 14 weeks).

Committee Reports

Executive

No report.

Finance

Mr. McDowell reported the committee met on February 18 and discussed the preliminary 2016-17 budget, a \$1 million loan from the State Public School Building Authority, the naming of rooms in the Heaton Family Learning Commons, BC3 @ Brockway and a retirement incentive for administrators and professional technical employees.

Facilities

Mr. Newcaster reported the committee met on March 15 and discussed potential development at the Public Safety Training Facility site. A third party is interested in offerings for the energy industry. The third party is researching grant opportunities. No decisions will be made at this point. Updating the Master Plan was discussed and the committee toured the Heaton Family Learning Commons.

Executive Session

An Executive Session was held from 1:25-1:57 p.m. to discuss personnel-related issues.

Personnel

Ms. Linn recommends the following action items:

Motion-Retiree Medical Insurance Program

Ms. Linn moved to approve the Retiree Medical Insurance Program as presented at the March 16, 2016, board meeting. Motion Carried.

Motion- Administrator and Professional/Technical Employees Early Retirement Incentive

Ms. Linn moved to approve the Administrator and Professional/Technical Employees Early Retirement Incentive as presented at the March 16, 2016, board meeting. Motion Carried.

Motion-Tenure

Ms. Linn moved to grant tenure to Lorri Shuber. Motion Carried.

Resolution 16-01-Taser Policy

Ms. Linn moved to adopt the Taser Policy in the form presented at the March 16, 2016, board meeting. Motion Carried.

Academic Assessment No report.

Quality Assessment Ms. Staible reported the Quality Assessment committee met on February 23, when Linda Dodd presented the proposed New Board Member Mentoring Program. Thanks to Linda for the outstanding job in preparing the program. The committee also reviewed details of the Middle States team visit as well as the self-study. Ms. Staible welcomed Joe Kubit to the committee.

Motion-Administrative Manual, Article II, Board of Trustees, Section 2.11, New Board Member Mentoring Program

Ms. Staible moved to approve the above program as presented at the March 16, 2016, board meeting. Motion Carried.

Foundation

Ruth Purcell reported the following:

- Welcome to Joe Kubit who will represent the Board of Trustees on the Foundation Board of Directors.
- The first check from The Pioneer Proud Campaign for the Heaton Family Learning Commons, in the amount of \$1 million, was given to the College on January 22.
- The Bonita Springs campaign celebration on March 9 was very successful. Dr. Lawson's children were in attendance.
- An endowment RFP is in process. PNC currently handles the endowments.
- Recent EITC gifts were received from Peoples TWP and Farmers Bank. These gifts fund the BC3 Economic Education program.

Alumni Council

No report.

Old Business

No report.

New Business

Mr. Steffler reminded Board members to wear their ID tags when on-campus.

Adjournment

Ms. Hawkins moved to adjourn the meeting. Motion Carried. The meeting adjourned at 2:10 p.m.



Carmine Scotece
Secretary *pro temp*