

**Minutes of Regular Meeting
BCCC Board of Trustees**

September 16, 2015

Ray D. Steffler Board Room, Main Campus

- Members Present** William DiCuccio, Kim Geyer, Jennifer Linn, Gordon Marburger, Bruce Mazzone, Brian McCafferty, Bill McCarrier, Scott McDowell, Glenn Miller, Steve Newcaster, Sarah Peart-Forbes, Carmine Scotece, Nancy Staible, Ray Steffler
- Members Absent** Grace Hawkins, Gail Paserba
- Also Present** Linda Dodd, Jim Hrabosky, Pat Massaro, Jess Matonak, Nick Neupauer, Bill O'Brien, Brian Opitz, Ruth Purcell, Bruce Russell, Julie Sheptak, Case Willoughby, Madhu Motha, Kate Malongowski-*Butler Eagle*
- Call To Order** Mr. Steffler called the meeting to order at 12:30 p.m.
- Mr. Steffler welcomed new Trustees, Brian McCafferty, Steve Newcaster, Sarah Peart-Forbes and Carmine Scotece.
- Agenda** Dr. DiCuccio moved to approve the revised agenda. Motion Carried.
- Minutes** Mr. McDowell moved to approve the Minutes of the June 17, 2015, Regular Board Meeting. Motion Carried.
- Mr. Marburger moved to approve the Minutes of the June 30, 2015, Special Board Meeting. Motion Carried.
- Introduction of Guests** Jess Matonak introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the June and August Operating, Capital and Restricted Funds Budget Summaries as well as the fall 2014 vs. fall 2015 enrollment comparison report. The Budget Summaries were accepted as presented.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
State and Federal Activities
-As of June 30, Dr. Neupauer's term as Chair of the Council of Presidents of the PA Commission ended.
-The presidents are holding a conference call tomorrow to discuss the state budget.
College Activities
-Dr. Neupauer reviewed the agenda for Dr. Risser's visit on October 26-27. This visit is in anticipation of the Middle States team visit in March.

- A draft of the Self-Study was sent to Dr. Risser.
- Fall enrollment is flat, while the majority of PA community colleges are experiencing decreases.
- Headcount comparison for Armstrong County students is 124 in 2014 and 163 in 2015. This is good news as we receive double tuition from these students.
- The Nursing program was reaccredited for eight years by the Accreditation Commission for Education in Nursing.
- The Degree Completion Program is going well. Future programs could include new Bachelor offerings as well as Masters and Doctorate degrees.
- There are many retirements upcoming. This will lead to new job descriptions for some of those positions.
- The annual budget presentation to the County Commissioners is scheduled for September 30. The Finance committee will meet on September 23 to prepare for the presentation.
- To date, the web site has received 377,000 hits this year as compared to 217,000 in 2014.

Committee Reports
Executive

Mr. Steffler reported the committee met on behalf of the full board on July 27, to accept a construction manager contract, auditing services contract extension and the BC3 @ Lawrence Crossing lease. The full board will be asked to ratify the committee's action at today's meeting.

Resolution 15-16, Construction Management Services Ratification

Mr. Miller moved to ratify the Executive committee's action taken on July 27, 2015, to approve the contract submitted by Massaro C.M. Services, L.L.C. of Pittsburgh, PA, in an amount not to exceed \$210,896.00. Motion Carried

Resolution 15-17, Auditing Services Extension Ratification

Mr. McDowell moved to ratify the Executive committee's action taken on July 27, 2015, to approve the proposal submitted by Maher Duessel CPAs in the amount of \$35,300.00 in 2015 and \$36,300.00 in 2016. Motion Carried.

Resolution 15-18, BC3 @ Lawrence Crossing Lease Ratification

Mr. Mazzoni moved to ratify the Executive committee's action taken on July 27, 2015, to approve the lease agreement between the College and B.C. Union, L.L.C. Motion Carried.

A Board Work Session was held on June 30. Topics of discussion and presentation were public relations, marketing and the new web site.

A Board Work Session was held on September 2. Dr. Neupauer and representatives from Fourth Economy Consulting spoke on the proposed Butler County Growth Collaborative. No decisions and/or endorsements of this proposal were made by the Board or Dr. Neupauer.

Finance

No report.

Facilities Brian Opitz reported the Heaton Family Learning Commons project is ahead of schedule. The work is being done by a fantastic group of contractors. The front entrance project will be completed by the beginning of October.

Personnel Dr. DiCuccio reported the committee met this morning to discuss emeritus status. A mailing will be sent out about this next month.

The state has pulled back on background check requirements. Some background checks are in process, though.

Academic Assessment No report.

Quality Assessment Ms. Staible reported a meeting is scheduled for October 12 at BC3 @ Cranberry. Board self-evaluation results will be reviewed.

Foundation Ruth Purcell announced the Pioneer Proud Campaign has reached almost \$5 million or 90% of the campaign goal. The campaign will now move into the community phase. Eighty-two percent of employees participated in the campaign. The national average for internal giving is 40%.

Alumni Council Per Mr. Miller, the 2015 Distinguished Alumni are Joseph Gray, Eric Stanfield and Rebecca Villegas

The second annual Bowling for Scholars event is scheduled for November 13.

Old Business No report.

New Business No report.

Adjournment Ms. Geyer moved to adjourn the meeting. Motion Carried. The meeting adjourned at 1:20 p.m.


Bruce Mazzoni
Secretary

