

**Minutes of Regular Meeting  
BCCC Board of Trustees**

**October 21, 2015**

**Ray D. Steffler Board Room, Main Campus**

- Members Present** William DiCuccio, Kim Geyer, Jennifer Linn, Gordon Marburger, Bruce Mazzoni, Bill McCarrier, Scott McDowell, Steve Newcaster, Gail Paserba, Sarah Peart-Forbes, Carmine Scotece, Ray Steffler
- Members Absent** Grace Hawkins, Brian McCafferty, Glenn Miller, Nancy Staible
- Also Present** Linda Dodd, Jim Hrabosky, Pat Massaro, Jess Matonak, Nick Neupauer, Bill O'Brien, Brian Opitz, Ruth Purcell, Bruce Russell, Julie Sheptak, Case Willoughby, Paula Crider, Madhu Motha, Kate Malongowski-*Butler Eagle*
- Call To Order** Mr. Steffler called the meeting to order at 12:30 p.m.
- Agenda** Ms. Paserba moved to approve the revised agenda. Motion Carried.
- Minutes** Mr. McDowell moved to approve the Minutes of the September 16, 2015, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Jessica Matonak introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the September Operating, Capital and Restricted Funds Budget Summaries as well as the fall 2014 vs. fall 2015 enrollment comparison report. The Budget Summaries were accepted as presented.
- Jim reported on the state budget impasse and its effect on BC3:
- We have enough cash to last 60 days.
  - One million dollars was moved from the Bookstore account into the operating budget.
  - Jim is working on securing a line of credit.
  - Grant expenses are being paid out-of-pocket. We expect to be reimbursed from the state for these expenses.
  - The state currently owes BC3 \$4 million.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
- State and Federal Activities**
- The community college Presidents will meet in Hershey on October 29-30. State funding will be discussed.
  - The Capital Work Group is scheduled to meet with PDE on November 2.
  - Dr. Neupauer will attend a board meeting of the Community Colleges of Appalachia in Hagerstown, MD, on October 5-6.

- The annual National Legislative Summit is scheduled for February 8-11, in Washington, DC. Please contact Dr. Neupauer if you are interested in attending.
- The annual Regional Trustee Assembly is scheduled for November 19, at the Community College of Beaver County

**College Activities**

- An Open House is scheduled on the main campus for this evening. There are currently 131 confirmed responses.
- College Within the High School enrollment is up 18 percent over this time last year.
- Multiple articulations were signed with Penn State University on October 7.
- We are working with Slippery Rock University on reverse transfer agreements.
- The Disney Institute held a training session for the public on October 5 and for BC3 staff on October 6.
- Middle States visiting team chair, Dr. Barbara Risser, will visit the main campus on October 26 & 27.
- A Board work session is scheduled for November 23, at 3:30 p.m. in Steffler board room.
- A Board social is scheduled for January 15, at 6:30 p.m. in Steffler board room.
- The new flag poles in front of the Student Success Center will be dedicated on November 11. Student veterans will raise the flags.

**Committee Reports**

**Executive**

No report.

**Finance**

Mr. McDowell reported the committee met on September 23, to discuss the 2014-15 audit. The audit will be presented to the board on December 2. The committee also discussed the 2016-17 budget. Jim Hrabosky explained the state's budget impasse and the impact to the College.

**Facilities**

Brian Opitz reported the committee met on October 15. The point of the meeting was to bring the two new committee members up-to-speed on all of the active projects.

**Executive Session**

An Executive Session was held from 1:00-1:10 p.m. to discuss a personnel-related issue.

**Personnel**

Dr. DiCuccio reported the committee met this morning. A Board work session is scheduled for November 23, when the Board will review the Trustee Code of Ethics and Bylaws.

**Resolution 15-19, Diane DeCarbo Sabbatical**

Ms. Paserba moved to approve a six-month sabbatical leave after the exhaustion of available leave on or about January 7, 2016, in accordance with the Description of Compensation and Benefits for Administrators and Professional/Technical Employees. Motion Carried.

**Academic Assessment** No report.

**Quality Assessment** Ms. Geyer reported the committee met on October 12. Topics of discussion included the results of the Board self-evaluation. The results will be shared at the upcoming work session. Also discussed were a new vision statement, a Board member mentoring program and Alex Gladis provided a Middle States update.

**Foundation** Ruth Purcell announced the following:  
-A radio interview was held on WISR with Nancy Hunter Mycka, Dr. Neupauer and Brian Opitz about the Pioneer Proud campaign.  
-Eric Stanfield and Joe Gray will represent the Distinguished Alumni program on the "It's Your Turn with Host Dave Malarkey" radio show on October 23.  
-A mail appeal plan was created for the public phase of the campaign.  
-Ruth attended the Butler County Fire Chiefs' Association meeting and presented the Butler County Volunteer Fire Fighter scholarship certificates to the four recipients in attendance.  
-The Bob and Gail Hunter reception is scheduled for March 9, in Bonita Springs, FL.

**Alumni Council** No report.

**Old Business** No report.

**New Business** Motion, Consent to Close the Butler County Loan Guaranty Scholarship Irrevocable Charitable Trust  
Dr. DiCuccio moved to approve the termination of the trust, currently administered by PNC Bank, N.A. as trustee and approve of the distribution of the trust funds to the Butler County Community College Education Foundation, Inc. for administration. Motion Carried.

**Adjournment** Ms. Paserba moved to adjourn the meeting. Motion Carried. The meeting adjourned at 1:20 p.m.

  
Bruce Mazzoni  
Secretary

1