

**Minutes of Regular Meeting
BCCC Board of Trustees**

**October 16, 2013
Multipurpose Room-BC3 @ Cranberry**

Members Present William DiCuccio, Jessica Forsythe, Kim Geyer, Grace Hawkins, Jennifer Linn, Gordon Marburger, Bill McCarrier, Dick Rittelmann, Nancy Staible, Ray Steffler

Members Absent Joan Chew, Jim Ferguson, Paul Harris, Bruce Mazzoni, Scott McDowell, Glenn Miller

Also Present Susan Changnon, Linda Dodd, Jim Hrabosky, Nick Neupauer, Bill O'Brien, Brian Opitz, Ruth Purcell, Julie Sheptak, Francie Spigelmyer, Case Willoughby, Alex Gladis, Kate Malongowski-*Butler Eagle*

Call To Order Mr. Steffler called the meeting to order at 12:30 p.m.

Agenda Dr. DiCuccio moved to approve the revised agenda, removing the Executive Session. Motion Carried.

Minutes Dr. DiCuccio moved to approve the Minutes of the September 18, 2013, Regular Board Meeting. Motion Carried.

Introduction of Guests Susan Changnon introduced today's guests.

Treasurer's Report Jim Hrabosky reviewed the September Operating, Capital, Academic Enhancement and Restricted Funds Budget Summaries. He also reviewed the Enrollment Report as of October 14, 2013. The Budget Summaries were accepted as presented.

Public Comment None

President's Report Dr. Neupauer reported on the following:
State and Federal Activities
-The search for the President/CEO of the PA Commission for Community Colleges continues. It is a national search with over 40 applications received. Twelve telephone interviews have been conducted. Face-to-face interviews will be held on October 31 & November 1 in Hershey. Thank-you to Linda Dodd and Tina Fleeger for their work on the search.
-The Regional Trustee meeting for the western PA community colleges is scheduled for November 14, at the Community College of Allegheny County's Boyce campus. Transportation will be provided for interested trustees.
-Dr. Neupauer and Bill O'Brien met with Rep. Wiley of Erie on October 2, to discuss a BC3 presence in Erie. Discussions continue.

College Activities

-The Accreditation Council for Business Schools and Programs visited campus last week for a site visit as part of the reaccreditation process for the Business division. Francie Spigelmyer, Rosemary Keasey and the Business Division did a phenomenal job.

-Alex Gladis and Sherri Mack are the Middle States Co-chairs for the 2016 reaccreditation.

-The Foundation received a \$50,000 gift from the Glenn & Rhea Logan Trust. This new scholarship is named the Glenn R. & Rhea J. McCandless Logan Scholarship.

-A main campus Open House is scheduled for October 17.

-The Pioneer golf team won the WPCC Conference Championship on October 5. Jayce Conklin, Jordan Johnson and Tucker Preston made the All-Tournament and the All-Conference teams. It pains Dr. Neupauer to report Coach Bill Miller received Coach of the Year for the second consecutive year. This was reported by Dr. Neupauer in good fun.

-There are 27 College Within the High School classes being offered this semester.

-The BC3 @ Brockway ribbon-cutting is scheduled for November 8.

-Mr. Steffler reported Dr. Neupauer will receive the National Council for Marketing & Public Relations Regional Pacesetter Award on October 21, in Connecticut. The Pacesetter award is given to CEOs for their extraordinary leadership in advancing the community college cause. This award places him as one of seven finalists for NCMPR's national award.

Committee Reports

Executive

No report.

Finance

Jim Hrabosky reported the committee met with Maher Duessel CPAs on September 23, to review the timeline and scope of what is involved in preparing the 2012-13 audit report. This is a required meeting prior to the start of fieldwork.

Facilities

Mr. Rittelmann reported the Facilities and Finance committees met today and the agenda included:

-Evaluating the conceptual and financial feasibility of student housing.

-The idea of moving BC3 @ Cranberry to the Town Square property is on hold. Instead, the current space will be renovated to include additional faculty offices, an addition for Life Sciences labs, converting four classrooms into two double classrooms and a general refurbishment of the facility. This is a \$1.2 million project (with \$500,000 expected from the state) as compared to the Town Square project at \$17 million.

Personnel

No report.

Academic Assessment No report.

Quality Assessment

Ms. Staible reported the committee met for the first time with Drs. Neupauer and Faseyitan on October 14. They reviewed the role of the board as related to quality assessment, received their charge and reading material was distributed in anticipation of the next meeting in December. Discussion included the need of the board to state and assesses objectives periodically and the importance of new members to understand the history of the College and their responsibilities.

Delegate Reports

Foundation

Ruth Purcell reported on the following:

- A gift to establish an endowed named scholarship in the amount of \$50,000 was received from the Glenn & Rhea Logan Trust. It will benefit students from Butler County who are pursuing occupational degree programs.
- A gift in the amount of \$10,500 was received from Robinson Fans of Zelianople to establish an endowed scholarship to benefit students who are related to employees of Robinson Fans and/or students from private schools in the region. Trustee Nancy Staible is an executive at Robinson Fans.
- Educational Improvement Tax Credit gifts to support College Within the High School and the BC3 Center for Economic Education have been received from Brayman Construction, FNB Bank and Northwest Savings Bank.
- Susan Kubik presented "How to Assure Campaign Success" to the Trustees, Foundation Board of Directors and Campaign Steering committee on October 10. Thank-you to all who attended.
- The Oak Hills Legacy dinner is scheduled for October 19. Reservations for more than 350 guests have been received. Distinguished alumni are Kenneth Bronder, Brian Hortert and Andrew McDowell.

Old Business

No report.

New Business

No report

Adjournment

Mr. Rittelmann moved to adjourn the meeting. Motion Carried. The meeting adjourned at 1:10 p.m.


 Jessica Forsythe
 Secretary