

**Minutes of Regular Meeting
BCCC Board of Trustees**

June 16, 2010
Science and Technology Building Board Room

- Members Present** Joan Chew, William DiCuccio, Jessica Forsythe, Grace Hawkins, Bruce Mazzoni, Bill McCarrier, Glenn Miller, Dale Pinkerton, Dick Rittelmann, Eric Schultz, Robert Smith, Ray Steffler, Don Tylinski
- Members Absent** Brian Ellis, Gordon Marburger, Gene Marcink
- Also Present** Susan Changnon, Linda Dodd, Jim Hrabosky, John Kearney, Pat Massaro, Nick Neupauer, Bill O'Brien, Ruth Purcell, Julie Sheptak, Megan Duncan-Butler Eagle, Ken Hawk-Butler Radio Network
- Call To Order** Mr. Steffler called the meeting to order at 12:40 p.m.
- Agenda** Ms. Chew moved to approve the revised agenda to include the addition of two action items and the removal of an executive session. Motion Carried.
- Minutes** Mr. Schultz moved to approve the Minutes of the May19, 2010, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Susan Changnon introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the May Operating, Capital, Academic Enhancement and Restricted Funds Budget Summaries, as well as the Enrollment Report. The Budget Summaries were accepted as presented.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
State Activities
-On 6/09, the community college Presidents met with the PASSHE Presidents and Chancellor in Harrisburg.
-Nick and seven staff members attended the Governor's Conference on Higher Education in Lancaster on 6/9-11.
-Petition signatures continue to be accepted for the Advance PA campaign. The campaign was developed to make community colleges an economic priority in the state.
College Activities
-The College will be closed on July 2 & 3 for the Independence Day holiday and on September 6 for the Labor Day holiday.
-Enrollment as of 6/7/10: Butler is up 16%, Mercer County is up 48.3%, Lawrence County is up 3.1%, Other PA Counties is up 4.2% and Out-of-State is up 54%.
-The Ellwood City Wolves Club held a golf outing on 6/5/10, benefitting a BC3 scholarship.
-A STEM (Science, Technology, Engineering and Math) Conference was held on 6/15. Over 200 people were in attendance. It was a fantastic event.

-Dr. Neupauer gave the following Operations update:

- o Building D renovation is on track.
- o Armstrong Lodge will be repaired or demolished, depending on engineering and architectural inspections.
- o The former Bookstore is being renovated to temporarily house the Children's Center and then transition it into faculty offices and a lounge.
- o The LindenPointe expansion is moving along well.
- o The Cranberry sidewalk replacement was completed on 6/14 and the exterior painting will begin on 6/21.
- o The Finance Office project is about complete.
- o Campus trees are being evaluated for safety.

Committee Reports

Executive

Mr. Steffler reported that Committee met on 6/8/10 to discuss the Educational Consortium of the Upper Alleghenies, a community college presence in Erie County, the state operating and capital budget issues and an offer to purchase property on Decatur Drive. The owner of the property was advised that the College is not interested.

Finance

Mr. Schultz reported that the Committee met on 6/10/10 to discuss the indirect cost rate RFP. It was agreed that Jim Hrabosky and Jake Friel will select approximately six-eight firms who are certified public accountants or consultants who specialize in indirect cost plans. The goal is to conduct a review of the proposals in July. Kudos to Jim and Jake for developing the RFP. Jim presented a list of updates as related to the capital projects that are in process. Jim also presented a summary of the 2010-11 insurance quotes.

Action Item

Mr. Schultz moved to approve the proposed 2010-11 insurance renewals as presented totaling \$189,894. Motion Carried.

Facilities

No report.

An Executive Session was held from 1:15-2:15 p.m. to discuss personnel-related issues.

Personnel

Dr. Smith reported that the committee met on 6/16/10 to discuss the 2010-11 wage increases for Administrators and Professional/Technical employees and also a personnel matter.

Action Item

Dr. Smith moved to authorize the President to grant wage increases to Administrators and Professional/Technical employees, effective 7/01/10, based upon performance review. The total amount of wage increase for Administrators and Professional/Technical employees shall not exceed 2.8 percent of the total 2009-10 salaries for these positions. Motion Carried.

Academic Assessment

No report.

Delegate Reports

Foundation

Ms. Chew and Ruth Purcell reported on the following:

- o An estate gift has been made to increase an existing scholarship at the College.
- o An anonymous gift has been received to endow a scholarship at the \$10,000 level.

- The Conservancy Task Force met on Wednesday, June 9 to review a draft of a new agreement between the College, Conservancy and Foundation. A recommendation is expected by the end of June.
- Ruth attended the Governor's Conference on Higher Education in Lancaster, PA.
- The BC3 Foundation Finance Committee met on June 15 to review the proposals received in response to an RFP for audit services for the Foundation.
- First National Bank has made two payments for construction at LindenPointe.
- Foundation staff is reviewing internal policies and procedures and anticipates completion by the end of July.
- TW Phillips submitted an oil and gas lease agreement for the 50 acres at the Conservancy. It has been recommended that the lease be submitted to legal counsel.
- The BC3 Foundation Golf Committee met on 5/20/10. Foundation Board member John Cupps is chair of the committee. The outing will be held on 8/23/10 at the Butler Country Club. NexTier is once again the Title Sponsor. Trustees are encouraged to participate.
- The second annual Extreme Croquet and Lawn Party will be held on 6/25/10.
- The Conservancy is supporting summer internships of several college students
- The Butler AM Rotary Jazz Festival to benefit The Conservancy will be held on 8/22/10.

Alumni Assoc.

Mr. Miller reported on the following:

- The Pioneer golf outing netted \$7,400, with 68 golfers participating.
- The Pioneer Perspectives newsletter will be mailed to 17,000 alumni in July.
- A "BC3 Night at Pullman Park" is scheduled for 7/30.
- The Distinguished Alumni selection process has begun. The event will be held on 10/16/10.

Old Business

No report.

New Business

Action Item

Motion, 2010-11 Election of Officers

Mrs. Hawkins moved to elect the officers that were nominated at the 5/19/10, board meeting:

Chair	Ray Steffler
Vice-Chair	William DiCuccio
Secretary	Jessica Forsythe
Treasurer	Eric Schultz

Motion Carried.

Action Item

Mr. Miller moved to approve the 2010-11 board meeting dates as presented. Motion Carried.

Adjournment

Ms. Forsythe moved to adjourn the meeting. Motion Carried. The meeting adjourned at 2:20 p.m.



Jessica Forsythe
Secretary