

Minutes of Regular Meeting
BCCC Board of Trustees

March 17, 2010
Science & Technology Building Board Room

- Members Present** Joan Chew, Jessica Forsythe, Grace Hawkins, Gordon Marburger, Bruce Mazzoni, Bill McCarrier, Dale Pinkerton, Dick Rittelmann, Eric Schultz, Ray Steffler, Don Tylinski
- Members Absent** William DiCuccio, Brian Ellis, Gene Marcink, Glenn Miller, Robert Smith
- Also Present** Linda Dodd, John Kearney, Pat Massaro, Nick Neupauer, Bill O'Brien, Brian Opitz, Ruth Purcell, Julie Sheptak, Francie Spigelmyer, Jessica Dandoy, Jake Friel, Sherri Mack, Renee Piovesan, Megan Duncan-*Butler Eagle*, Ken Hawk-Butler Radio Network
- Call To Order** Mr. Steffler called the meeting to order at 12:30 p.m.
- Agenda** Mr. McCarrier moved to approve the agenda. Motion Carried.
- Minutes** Mr. Schultz moved to approve the Minutes of the February 17, 2010, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Jessica Dandoy introduced today's guests.
- Treasurer's Report** Jake Friel reviewed the February Operating, Capital, Academic Enhancement and Restricted Funds Budget Summaries, as well as the Enrollment Report. The Budget Summaries were accepted as presented.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
State Activities
-The annual meeting of the PA Commission for Community Colleges will be held on April 11-13.
-Dr. Neupauer was the keynote speaker at the annual meeting of the Association of Communicators in Education.
College Activities
-The College will be closed April 2 & 3 for the Easter holiday.
-Spring enrollment is up 15.6% over this time last year and "credits taken" is up 18.2%.
Spring enrollment increases:
Butler County up 16% Mercer County up 47.8%
Lawrence County up 29% Other PA Counties up 25.2%
Summer enrollment is currently up 11% and "credits taken" is up 14.1%
BC3 is the fastest growing institution among community colleges and State System colleges and universities in PA.
-An art show is currently in the Mary Hulton Phillips Gallery, featuring jewelry made by local artists.
-Dr. Neupauer will give the keynote address at the annual meeting of the Butler Mental Health Association on 5/20.

- The Scholars Program is ready to implement in the fall 2010 semester. Francie Spigelmyer reported on the criteria for the high achieving students who will participate in the program. Steve Joseph will coordinate the program.
- There were 60 action items approved at the 3/16 Faculty Organization meeting. Kudos to Sherri Mack for getting through the agenda.
- An Open House will be held on main campus on 3/20.
- The Building D renovation is in progress.
- Jim Hrabosky is currently participating in a Middle States accreditation team visit at the American Academy of Dramatic Arts in New York City.

Committee Reports

Executive

Mr. Steffler reported that an ad-hoc committee was formed to write a new operating agreement for The Conservancy. The committee will be made up of members of the Board of Trustees and the Foundation Board of Directors. Trustee members are Jessica Forsythe, Bruce Mazzoni & Glenn Miller.

Finance

Mr. Schultz reported that the committee met on 3/05 to discuss the 2009-10 rebudget, a profit & loss report for off-campus sites and the establishment of a facilities fund. Mr. Schultz also reviewed the 2009-10 rebudget and the profit & loss report for off-campus sites to the full board at today's meeting.

Action Item

Motion, 2009-10 Rebudget

Mr. Schultz moved to approve the 2009-10 rebudget as presented by Jake Friel. Motion Carried.

Facilities

Mr. Rittelmann reported that a walk-through of main campus facilities will be provided by Brian Opitz. The date has not yet been set.

Personnel

No report.

Academic Assessment

No report.

Delegate Reports

Foundation

Ms. Chew reported on the following:

- The Foundation will welcome new member, Lucille Shapiro, at the 3/18 meeting.
- The closing with First National Bank on the LindenPointe project was held on 2/28. A mortgage of \$2.94 million was secured from FNB at a rate of 3.8% with the tax exempt revenue note issued by the Butler County General Authority.
- Marcellus Shale options continue to be investigated.
- The LindenPointe groundbreaking will be held on 4/28, with the City of Hermitage and the LindenPointe Innovation Campus. Governor Rendell is expected to attend.
- Contributions to the Seneca Valley scholarship total \$1,250.
- The Foundation golf outing will be held at the Butler Country Club on 8/23.
- The Heritage School Winter Workshops are underway at The Conservancy. Contact Davlin Smith for information.
- A Bridal and Event Open House will be held at The Conservancy on 4/03.
- The Butler A.M. Rotary will host a Jazz Festival fund raiser at The Conservancy on 8/22.
- An Extreme Croquet fund raiser for The Conservancy will be held on 6/25.
- The Roy A. Hunt Foundation awarded a \$5,000 grant to support The Conservancy.

- The Conservancy is partnering with the Butler Chamber of Commerce to host a Home & Garden Show on 5/08.
- The Conservancy will host environmental activities for BC3 Bring your Child to Work Day on 4/16.

Alumni Assoc.

- Ruth Purcell reported on the following:
- The Zelenople Volunteer Fire Company is considering a community challenge appeal in which the Fire Company will match community gifts up to \$5,000, in support of the Seneca Valley scholarship. If this occurs, we will be able to endow a scholarship in the three students' names.
 - To date, there are 58 Lifetime Members of the Alumni Association, which generated \$29,000 for the Association.
 - The Pioneer golf outing at St. Jude Golf Club will be held on 5/07.

Old Business

No report.

Executive Session

An Executive Session was held from 1:20-1:35 p.m. to discuss personnel-related issues.

New Business

Action Item

Motion, Tenure

Mr. Marburger moved to grant tenure to Denise R. Karavias, Elaine K. Kusick and Sherri L. Mack. Motion Carried.

Motion, Advancement in Rank

Mr. Marburger moved to promote the following Faculty members:

Instructor to Assistant Professor, Bessie L. Jeffries

Assistant Professor to Associate Professor, Tamatha J. Boice

Associate Professor to Professor, Ashlee J. Esplen and Sherry M. Neely

Motion Carried.

Resolution 10-13, R. Gregory Mason Sabbatical

Mr. Marburger moved to grant a sabbatical leave to R. Gregory Mason for the purpose of research for approximately four and one-half months between January 3–July 29, 2011.

Motion Carried.

Informational Items

Mr. Steffler proposed to eliminate the August board meeting. All board members present were in agreement. Mr. Steffler will follow-up on the proposal and report back to the board.

Adjournment

Mr. Schultz moved to adjourn the meeting. Motion Carried. The meeting adjourned at 1:40 p.m.


 Jessica Forsythe
 Secretary