

Minutes of Regular Meeting
BCCC Board of Trustees

October 20, 2010
BC3 @ Lawrence Crossing Board Room

- Members Present** Joan Chew, William DiCuccio, Brian Ellis, Jessica Forsythe, Gordon Marburger, Bruce Mazzoni, Bill McCarrier, Dick Rittelmann, Eric Schultz, Robert Smith, Ray Steffler
- Members Absent** Grace Hawkins, Gene Marcink, Glenn Miller, Dale Pinkerton, Don Tylinski
- Also Present** Susan Changnon, Linda Dodd, Jim Hrabosky, John Kearney, Nick Neupauer, Bill O'Brien, Brian Opitz, Ruth Purcell, Julie Sheptak, Francie Spigelmyer, Sandy Pontius-*Butler Eagle*
- Call To Order** Mr. Steffler called the meeting to order at 12:38 p.m.
- Agenda** Dr. DiCuccio moved to approve the revised agenda to include the addition of two action items. Motion Carried.
- Minutes** Dr. DiCuccio moved to approve the Minutes of the September 15, 2010, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Susan Changnon introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the September Operating, Capital, Academic Enhancement and Restricted Funds Budget Summaries, as well as the Enrollment Reports. The Budget Summaries were accepted as presented.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
State Activities
- Dr. Neupauer, Dr. Smith and Mrs. Hawkins attended the PA Commission's All-Trustee Assembly in Hershey on September 23-24. State and federal elections were the topics of discussion.
-Dr. Neupauer and Dr. Kearney attended the Achieving the Dream Summit on October 14-15.
College Activities
-The College will be closed November 24-27, for the Thanksgiving holiday.
-A press conference was held in DuBois on October 8, to announce BC3's presence in the Upper Allegheny region of Pennsylvania. Classes will begin in January.
-Kudos to BC3 and Linda Dodd for passing the Civil Rights Review on September 28. BC3 will be used as a statewide model for excellence.
-Our 2008 student loan default rate is 8%. This is an improvement over the 2007 rate of 10.6. Our internal benchmark is 6.9.
-The annual County budget presentation is scheduled for November 1.
-Dr. Neupauer and Ms. Purcell will attend the annual Council for Resource Development conference in Washington, DC, on November 2-3.
-BC3 hosted the American Heart Association's Heart Walk on October 9.
-The Oak Hills Legacy Dinner was held on October 16. It was a wonderful evening.

-Congratulations to Dr. Tyliniski, recipient of the 2010 PA Association of School Administrators' Instructional Leadership Award. With this award came a \$1,000 check to the scholarship of his choice. Dr. Tyliniski chose the BC3 scholarship in memory of Seneca Valley Seniors, Sam Bucci, Trevor Barkley and Elijah Lunsford, who passed away in January.

-An Open House was held on October 14, with 700 attending and 270 submitting applications for admission.

Committee Reports

Executive

Mr. Steffler reported that the Committee did not meet. Congratulations to Mr. Schultz who was nominated as CFO of the Year for Non-Profits.

Finance

-The 2009 audit is underway. It will be presented to the Finance Committee in November and to the full Board at the December 1, meeting.

-The cost allocation study is underway.

-The 2010-11 budget presentation will be made to the County Commissioners on November 1.

-Mr. Schultz gave a presentation on the process that led to the banking services recommendation that follows this report. Mr. Schultz thanked Jim Hrabosky, Jake Friel and LuAnn Green for their work on this process.

Action Item

Award of Banking Services

Mr. Schultz moved to appoint Farmers National Bank as the depository for Butler County Community College, pursuant to the bank's proposal dated September 2010. Motion Carried (with eight yeas, two nays and one abstention).

Facilities

Mr. Rittelmann reported that the Committee met on October 19, to discuss the following:

Future of Armstrong Lodge

Our insurance company will pay \$153,600 for our claim on the damage to the Armstrong Lodge. The cost to repair the building is in excess of \$150,000. The Children's Creative Learning Center needs additional space, so repairing the building would not make it large enough for their needs. The cost to demolish the building is less than \$20,000. The Committee recommends the demolition of the Armstrong Lodge, while recognizing the contribution of Dr. Armstrong and continuing his legacy in an appropriate manner.

Main Campus Parking

The Committee reviewed several possible locations for additional parking lots on Main Campus, as well as cost and type of construction. Brian Opitz will gather more information and meet with the Committee by the end of the year.

Public Safety Land Clearing and Fence Expansion Project

This is a project using grant funds from the Dept. of Justice. The project clears land for expanding and fencing an area for gas well training. Bids were received for the project.

Action Item

Mr. McCarrier moved to award the bid of \$77,496 to Phil Hay & Sons, Inc. of Fenelton, PA. Phil Hay & Sons, Inc. submitted the lowest responsible bid. Motion Carried.

Personnel

No report.

Academic Assessment

No report.

Delegate Reports
Foundation

Ms. Chew and Ms. Purcell reported on the following:

- A request for proposals for banking services is being sent to eleven local banks.
- A request for proposals for total-event catering services at the Succop Conservancy were sent to several area caterers.
- Received and processed funds from SIMCO Dutch auction sale of shares. This is a gift of private company stock that was given in 1995 to benefit the Metrology Program. Half of the Foundation shares were sold for a net of \$112,000.
- Jim Coulter is working on an addendum to the LindenPointe BC3/Foundation Lease Agreement for additional rent due for January & February 2011, to cover change orders in the construction process. Kudos to Brian Opitz for minimal change orders.
- Coordination of the 2010-2011 Annual Campaign in underway. The campaign goal is \$45,000 in unrestricted gifts.
- The Foundation received a check for \$20,000 from the Zelenople Volunteer Fire Dept. This is in addition to the original gift of \$10,000. These gifts are to endow memorial scholarships in memory of Sam Bucci, Elijah Lunsford and Trevor Barkley-Seneca Valley High School students who died in a car accident in January 2010.

Alumni Assoc.

The Oak Hills Legacy Dinner was held on October 16. There were 275 people in attendance, including 45 scholarship recipients. Guests of the Alumni Association were donors, scholarship recipients and the three Distinguished Alumni.

Old Business

No report.

New Business

Mr. Steffler reported that the BC3 literary magazine, Facets, received two national awards in the community college category. Details will be highlighted at the December Board meeting.

Mr. Steffler requested Board approval for the submission of his name to participate on the Public Policy subcommittee of the Association of Community College Trustees. Moved by Ms. Chew. Motion Carried.

Dr. Smith thanked the Board for contributions made at today's meeting.

Representative Ellis thanked Dr. Neupauer for his legislative involvement and suggested inviting legislators to future Board meetings.

Adjournment

Mr. Rittelmann moved to adjourn the meeting. Motion Carried. The meeting adjourned at 1:57 p.m.



Jessica Forsythe
Secretary