

Minutes of Regular Meeting
BCCC Board of Trustees

January 20, 2010
Science & Technology Building Board Room

- Members Present** Joan Chew, William DiCuccio, Jessica Forsythe, Gordon Marburger, Bruce Mazzoni, Bill McCarrier, Glenn Miller, Dale Pinkerton, Dick Rittelmann, Eric Schultz, Bob Smith, Ray Steffler
- Members Absent** Brian Ellis, Grace Hawkins, Gene Marcink, Don Tylinski
- Also Present** Susan Changnon, Linda Dodd, Jim Hrabosky, John Kearney, Pat Massaro, Nick Neupauer, Bill O'Brien, Brian Opitz, Ruth Purcell, Julie Sheptak, Francie Spigelmyer, Renee Piovesan, Jean Garrett, Megan Duncan-*Butler Eagle*, Ken Hawk-Butler Radio Network, Jason Robinson-*The Cube*
- Call To Order** Mr. Steffler called the meeting to order at 12:35 p.m.
- Agenda** Dr. DiCuccio moved to approve the revised agenda to include the addition of Action Items. Motion Carried.
- Minutes** Dr. Smith moved to approve the Minutes of the December 2, 2009, Regular Board Meeting. Motion Carried.
- Introduction of Guests** Susan Changnon introduced today's guests.
- Treasurer's Report** Jim Hrabosky reviewed the December Operating, Capital, Academic Enhancement and Restricted Funds Budget Summaries, as well as the Enrollment Report. The Budget Summaries were accepted as presented.
- Public Comment** None
- President's Report** Dr. Neupauer reported on the following:
State Activities
-The community college Presidents met in Hershey on January 11 & 12.
-Dr. Neupauer met with Representatives Ellis, Gibbons & Longietti to discuss opportunities for our off-campus locations.
-Dr. Neupauer will attend the annual Community College National Legislative Summit in Washington, DC, on February 8-10.
College Activities
-As of 1/20/10: spring credit enrollment is 3,897, which is an increase of 12.1%; FTEs are up 29.2%; credits sold are up 19.1%; Main Campus enrollment is up 11%, Lawrence Crossing enrollment is up 24%, Mercer County enrollment is up 32% and Other PA Counties enrollment is up 28.6%. Summer enrollment is up 15.5% and credits sold are up 18.6%.
-The LindenPointe project is going well. We are in a wonderful partnership with the Foundation.
-Expansion of the Cranberry site is two-three years away.

- Dr. Neupauer introduced Ms. Ruth Purcell, Director of Advancement. She is doing a wonderful job for the Foundation.
- Francie Spigelmyer and staff are working on a new program-Social Work.
- The Board Work Session is scheduled for Monday, February 1.
- Thank you to the Butler County Commissioners for passing a budget that not only restores funding for the College to 2008 levels but also includes repayment of a portion of the \$1 million cut that College received in 2009.
- Susan Changnon announced that Dr. Neupauer will be the recipient of the Arthur V. Ciervo Award, from the Association of Communicators in Education. The award recognizes individuals who exemplify the organization's fundamental purpose of advancing the understanding of higher education in PA and across the country. Dr. Neupauer will accept the award on March 11 in Hershey.

Committee Reports

Executive

No report.

Finance

Mr. Schultz reported that the Finance and Facilities Committees held a joint meeting on 1/19 to review bids for the renovation of Building D and infill. They also discussed the LindenPointe lease agreement.

Action Item

Resolution 10-02, Award of General Construction Bid

Mr. Schultz moved to accept the bid of \$518,450 from Mazzei Construction of Allison Park, PA. Mazzei Construction submitted the lowest responsible bid. Motion Carried.

Action Item

Resolution 10-03, Award of Plumbing Construction Bid

Mr. Schultz moved to accept the bid of \$64,495 from Guy Mechanical Systems of Rochester, PA. Guy Mechanical Systems submitted the lowest responsible bid. Motion Carried.

Action Item

Resolution 10-04, Award of Electrical Construction Bid

Mr. Schultz moved to accept the bid of \$155,400 from Houston Electric of New Castle, PA. Houston Electric submitted the lowest responsible bid. Motion Carried.

Action Item

Resolution 10-05, Award of Mechanical Construction Bid

Mr. Schultz moved to accept the bid of \$292,020 from Weider Services of Gibsonia, PA. Weider Services submitted the lowest responsible bid. Motion Carried.

Action Item

Resolution 10-06, Award of Fire Protection Construction Bid

Mr. Schultz moved to accept the bid of \$52,565 from Sandberg Fire Protection Corp. of Erie, PA. Sandberg Fire Protection Corp. submitted the lowest responsible bid. Motion Carried.

Action Item

Motion, LindenPointe Lease Agreement

Mr. Schultz moved to approve entering into a lease agreement with the Butler County Community College Education Foundation, Inc. for the rental of premises located at 318 Innovation Way, Hermitage, PA. This agreement is contingent upon the terms of the lease and review by the College solicitor. Motion Carried.

Facilities

No report.

Personnel

Dr. Smith reported that the Committee met on 1/19 to discuss the following policies and also personnel matters.

Action Item

Resolution 10-01, Conflict of Interest Policy for NSF Funded Projects

Dr. Smith moved to approve the policy as presented. Motion Carried.

Action Item

Resolution 10-07, Safety Policy, Revised

Dr. Smith moved to approve the revised policy as presented, removing all references to visitors. Thank you to Mr. Rittelmann for his input in this process. Motion Carried.

Academic
Assessment

No report.

Delegate Reports
Foundation

Ruth Purcell reported on the following:

- The Foundation Board completely supports the LindenPointe project. This is a benefit to the College, the Foundation and the students.
- Ruth is working with Michelle Jamieson on the Alumni Association.
- The 2010 wedding season is just about booked at The Conservancy. Appointment requests are beginning for the 2011 season.
- The 2010 Foundation Golf Outing is scheduled for August 23, at the Butler Country Club.

Alumni Assoc.

Mr. Miller reported on the following:

- Members of the Alumni Council conducted a Donor Thank-A-Thon on 12/10. They contacted 192 donors.
- The Scholarship brochure/application will be accessible on-line. This will save \$3,000 annually.
- The 2010 Pioneer Golf Outing is scheduled for May 7, at St. Jude Golf Course.
- There are 110 new tiles available for purchase on the Alumni Wall in Founders Hall.
- To date, there are 56 Lifetime Members of the Alumni Association.

Old Business

2/01/10 – Board Work Session
2/17/10 – February Board Meeting

New Business

No report.

Executive Session

An Executive Session was held from 1:20-2:40 p.m. to discuss personnel-related issues.

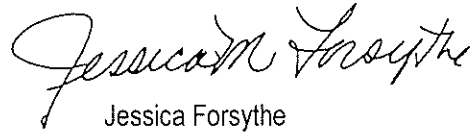
Action Item

Resolution 10-08, Lois J. Roberson Sabbatical

Dr. Smith moved to approve a sabbatical leave for Lois J. Robertson for the period February 1-March 31, 2010. Motion Carried.

Adjournment

Mr. Schultz moved to adjourn the meeting. Motion Carried. The meeting adjourned at 2:42 p.m.



Jessica Forsythe
Secretary